

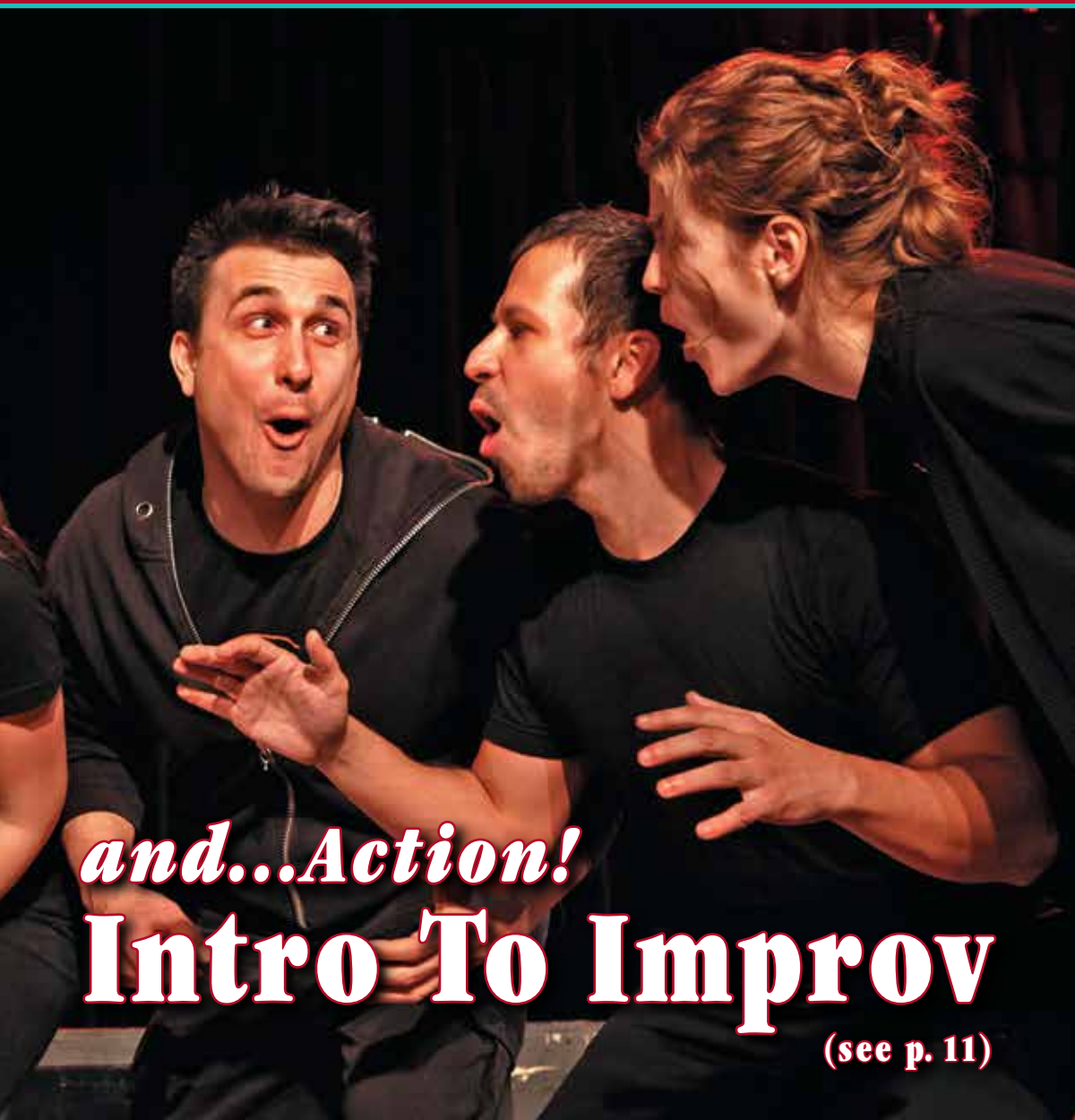
Cerritos College

COMMUNITY EDUCATION

Fall & Winter 2019

Aug • Sept • Oct • Nov • Dec

Schedule of Classes



and...Action!

Intro To Improv

(see p. 11)



***Professional Development • Career Advancement
Personal Growth • Enrichment & Interests
Online Courses • Child / Teen Classes***

CerritosCommunityEd.com

EXPRESS YOURSELF!

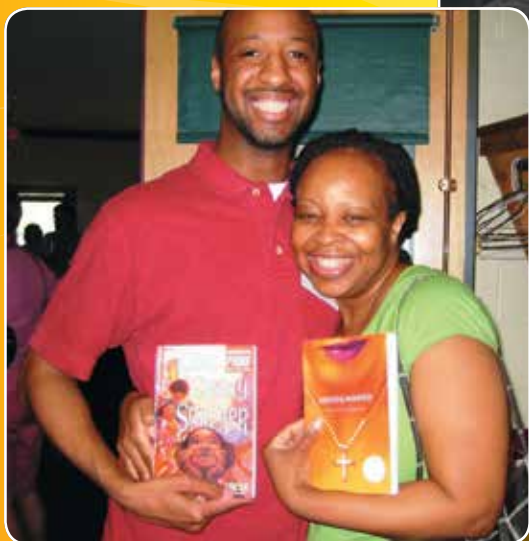
Ways to Share Your Thoughts With Others



PODCASTING FOR PROFIT
(page 8)



VOICEOVERS INTRO
(page 11)



**HOW TO BE SELF-PUBLISHED
FOR FREE!**
(page 8)



**WRITING FOR ONLINE BLOGS,
MAGAZINES & WEBSITES**
(page 8)

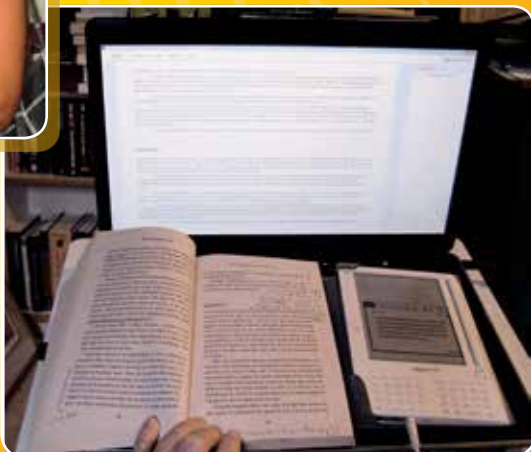


TABLE OF CONTENTS

FALL & WINTER 2019

ADULT CLASSES

Professional Development

Business & Management 2-4

Leadership Skills 5

Career Advancement

Career Training Opportunities 6-10

Film, TV & Theater 11

Health & Beauty Industries 12

Online Education 13

Personal Growth

Language: Intensive English Program (IEP) 14-15

Communication Skills 16-17

Money & Investments 18

Retirement & Your Golden Years 18-19

Enrichment & Interests

Motorcyclist Training 20-21

Music 22

Woodworking 23

Home & Garden 24

Dance 25

Health & Fitness 26

Mind, Body & Soul 27

Something for Everyone 28-31

CHILD/TEEN CLASSES

College Prep 32

Music 32-33

Athletics & Movement 34-35

GENERAL INFORMATION

Campus Map & Parking Info 36

Registration Info, Transfer & Cancellation Policies . . . 37-38

Registration Form 39

Index 40



PROJECT MANAGEMENT CERTIFICATE SERIES

Take these six classes (on pages 2 & 3) to receive a 36-hour Project Management certificate

PROJECT MANAGEMENT

In this class, you will learn and apply project management principles to a real class project. This is not a class to prepare you for the Project Management Professional (PMP®) exam but it does help you toward that goal. The class explores all areas of project management:

Introduction and Planning - Learn project management concepts, applications, and the project lifecycle.

Cost Management - Learn cost management and controls for project.

Leadership and Teams - Discover approaches to leading teams and working with people as well as how to empower yourself and other team members.

Quality - Explore quality processes, quality control, quality assurance, and measurement concepts.

Risk Management - Know what is required to plan for the things that could go wrong to save time and money in a proactive simple approach.

Procurement and Contracting - Understanding the contracting and procurement process as well as the unique terminology.

Complete your project on time, within budget, and with satisfied customers. Leave the class with a new and successful outlook towards managing projects successfully.

Sat & Sun, 8/17-8/18

9:00am-4:00pm

Community Education, room 7

\$175 (plus \$30 material fee, payable to Instructor).

PROJECT REQUIREMENTS: DEFINITION AND MANAGEMENT

The primary contributors to challenged and failed projects are poor requirement definitions in conjunction with a lack of adequate change management and control procedures to those requirements. This workshop will provide you with the knowledge, tools and techniques required to minimize or avoid requirement related problems.

Industry standard templates will be provided to complete workshop exercises.

In this workshop, you will learn how to:

- Develop and document complete project requirements
- Use the WBS to link deliverables, scope, requirements, work and risks
- Implement and manage a change and configuration management approach
- Use standard documents and checklists
- Describe benefits of requirements gathering
- Apply techniques to prioritize requirements

Sat, 8/24

9:00am-3:00pm

Community Education, room 7

\$99 (plus \$20 material fee, payable to Instructor).

PROJECT PLANNING & SCHEDULING TECHNIQUES

Planning and scheduling a project is a difficult but required task. Not only must the project manager know everything about the project but must also consolidate ALL the tasks into a cohesive schedule to guide the project and the team. Building a plan and a schedule is a group technique that requires leadership skills and attention to the big picture as well as the details.

This hands-on class has participants developing a plan and setting up a schedule using simplified techniques that do not require a software tool.

Be ready to work when you sign up for this class!

Sat, 9/14

9:00am-3:00pm

Skills Lab, room 108

\$99 (plus \$20 material fee, payable to Instructor).



PROFESSIONAL DEVELOPMENT

BUSINESS & MANAGEMENT



BUSINESS PROCESS MAPPING

Numerous organizations have not defined their business processes. 85% of an organization's quality and efficiency problems either are built into its systems or are ill-defined. Learn how to identify and eliminate unnecessary costs and activities that do not add value.

Class subject areas include the identification of: core processes, non-value added work, and system flaws resulting in poor quality. Learn how to: define and develop process workflow; start Business Process Management (BPM) initiatives; dramatically improve efficiency and customer satisfaction. The skills learned can be applied in manufacturing, service, health care and public sector organizations.

Sat, 9/21

9:00am-4:00pm

Community Education, room 7

\$99 (plus \$20 material fee, payable to Instructor).

DIFFERENTIATING YOURSELF IN THE WORKPLACE THROUGH LEADERSHIP

Studies continue to indicate that approximately 47% of management is still acting like individual contributors.

The old adage that "Leaders are Born" is just not true. Leaders are developed over time through knowledge of self, diverse subject matters, mentoring and guidance and critical decision making in times of change or uncertainty. True leaders pay it forward, are able to see beyond the forest and inspire individuals to perform beyond expectations. This is not a class of skills assessment; it is a practical approach to developing the leader within you.

In this class, you will learn:

- Leadership practices and styles
- What will make you a leader?
- Identify and act on barriers to success
- Break through the culture of your organization to succeed
- Delegating - how far; how much
- Mentoring - for yourself and new employees

Sat, 10/5

8:00am-12:00pm

Community Education, room 7

\$79 (plus \$20 material fee, payable to Instructor).

ORGANIZE, PRIORITIZE AND MANAGE YOUR TIME

An old saying about project work among experienced project managers is "the first 90% of a project is the easiest; the second 90% is the hardest". Getting organized and managing your time are skills that may benefit anyone at work or at home. These skills are normally acquired as we find out what does and does not work at the expense of numerous challenges or failures. Learn time-tested approaches to prioritizing your work and managing your time, free up more time in your day and accomplish more... doing it on your time.

In this class, you will take away methods, approaches and lessons about how to:

- Organize your workspace and environment
- Set up simple storage methods to retain information and work
- Keep track of information and the work you need to do
- Prioritize your work, making it easier to complete
- Manage your time in a simplified approach.

Sat, 10/19

8:00am-12:00pm

Community Education, room 7

\$79 (plus \$20 material fee, payable to Instructor).

**SERIES
DISCOUNT:**

**Sign up for the
PROJECT MANAGEMENT
SERIES to register for all six
classes on these two pages
and save 15%!
(\$535 for series)**

Instructor: Mo Aiken holds a B.S. from Cal Poly and completed graduate work at CSUN & UC Berkeley. He was a Program Planning and Controls Department Manager and PMO at Hughes Aircraft Co. for nine years, three years at TRW and two years at the Naval Surface Warfare Center. After 20 years in high technology R&D, Mo Aiken founded and is the Managing Director of Barra Gwynn Enterprises, a "best practices", problem-solving and leadership consultancy. He has been using the general application of project management principles during his 20+ years as a consultant.

PROFESSIONAL DEVELOPMENT

BUSINESS & MANAGEMENT



INTERVIEWING SKILLS THAT DELIVER

Preparing for your next job interview could very well be one of the most important moments of your career. Landing the perfect job can be challenging, but with the right skills and information, you will be prepared for any job interview!

This course will go over many of the issues you will face and provide you with examples of responses to give during the interviewing process. We will address the “do’s and don’ts” of proper interview etiquette, popular interview questions and the appropriate responses to tough questions.

Sat, 12/7 10:00am-12:00pm
Community Education, room 7
\$39

Instructor: *Dr. Amir Durrani, is a certified professional in human resources (PHR) and has a PhD from Iowa State University in Hospitality Management. He has extensive experience in the human resources industry exceeding 27 years.*

RESCORE YOUR CREDIT (BUSINESS OR PERSONAL)

Credit rescoring and student debt resolution are heavily promoted by for profit companies - but you can do it yourself confidentially and affordably.” Restore your identity and credit worthiness using the step-by-step instructions presented in this one-day workshop!

You will learn how to:

- Resolve student debt
- stop collection calls INSTANTLY,
- erase every legally defective entry
- prepare for divorce or bankruptcy
- Rebuild your personal credit

Sat, 8/24 9:30am-12:30pm
Community Education, room 1
\$55 (plus \$30 material fee, payable to Instructor for workbook).

Instructor: *Gene Konstant has offered the only college sponsored credit programs since 1993 with hundreds of happy alumni. He has helped hundreds of people stop the collection calls, obtain better credit, erase negative entries and lift their credit scores.*

BUILD YOUR OWN WEBSITE

If you can use Word, you can create your own website in just minutes for free including text, graphics, a shopping cart and the ability to customize it any way you want it.

Forget about learning HTML code, buying expensive software programs, and spending days in classroom sessions. This class will show you how to have your site up and running quickly; and how to link and list it with the major search engines too!

You will acquire information on how to:

- Effectively use text, graphics, audio and video
- Get a FREE site that can be upgraded
- Add a FREE shopping cart
- Promote your website and link with search engines to make sure you can be found

Wed, 9/25 6:30pm-9:30pm
Health Science, room 103
\$39 (plus \$30 material fee, payable in cash to the Instructor for book “Fishin’ with a Net”).

Instructor: *Mike Rounds of Rounds, Miller and Associates, is a speaker, trainer and author with more than 200 published works. Mike’s student’s have published more than 2,000 products. He owns a micro-publishing company and is the creator of the “...for the Clueless®” series.*



“Class was full of wonderful & real examples of personal credit situations. I waited for this class & I am happy I took it.” – Myrna E.

PROFESSIONAL DEVELOPMENT

LEADERSHIP SKILLS

HOW TO DEVELOP SKILLS OF A SUCCESSFUL LEADER

CERTIFICATE AWARDED

To be an effective leader today is to empower, show by example, communicate, and coordinate resources to achieve success. How does a leader lead? How does the leader influence the team?

Learn how to:

- Develop the qualities of highly successful leaders
- Shift leadership styles when necessary
- Help others manage change
- Delegate and motivate
- Administer discipline
- Communicate your leadership
- Recognize, reward and celebrate victories.

Leadership is the art of influencing people to follow you willingly and eagerly. The leader wears several hats as developer, coach, visionary, guide, facilitator, expeditor and planner. Leadership skills can be learned.

Sat, 10/26 9:00am-12:00pm
Community Education, room 7
\$49 (plus \$20 material fee, payable to Instructor).

ESSENTIAL SKILLS OF MASTERFUL COMMUNICATION

CERTIFICATE AWARDED

The need to communicate with impact is one of the most difficult challenges we encounter... and the one that will lead to the greatest rewards. Most of what we do, we do in the context of a relationship. Communication is the key to all relationships. To be successful in your endeavors you need to become an effective communicator.

Topics include:

- Projecting a positive, confident image
- How to communicate with difficult people to use and when
- Keys to better listening skills
- The power of non-verbal signals.

Sat, 10/26 1:00pm-4:00pm
Community Education, room 7
\$49 (plus \$20 material fee, payable to Instructor).

COMMUNICATE WITH DIFFICULT PEOPLE WITH TACT AND SKILL

CERTIFICATE AWARDED

What would life be if the world weren't full of difficult people? In this seminar, we will focus on ways to analyze types of difficult behavior. You will learn constructive ways to communicate with difficult people and the powerful tools of pacing, paraphrasing and inquiry.

Topics include:

- Difficult people in your life, their specific behaviors and your reaction to their behaviors
- Three models of face-to-face communication
- Guidelines to confront anyone about anything
- Task vs. people; passive vs. aggressive; behavioral analysis (Modified Myers-Briggs individual exercise)
- Tips for how to communicate with each personality type: director, entertainer, supporter, analyst
- How to deal with specific situations, such as an angry person or a backstabber.

Sat, 11/2 9:00am-12:00pm
Community Education, room 7
\$49 (plus \$20 material fee, payable to Instructor).

DEAL WITH DISAGREEMENTS, CONFLICT AND CONFRONTATION

CERTIFICATE AWARDED

Conflict is a universal, inescapable situation. In this seminar, we will redefine and analyze the reasons for conflict. Once you can accept the inevitability of conflict, you can reduce your stress and fear. You will learn to view conflict as a situation to analyze and develop skills to more effectively deal with it.

Topics include:

- Four helpful principles of why people act this way
- The special distinction between disagreements and misunderstandings
- Basic steps in problem solving
- Rules for fighting fair during conflict
- How to confront anyone about anything
- How to face an angry person.

Sat, 11/2 1:00pm-4:00pm
Community Education, room 7
\$49 (plus \$20 material fee, payable to Instructor).

SERIES DISCOUNT:

*Select the LEADERSHIP SERIES when registering,
which includes all four classes and save 20%!*

(\$156 for the series)

Instructor: Roger Burgraff, Ph.D. is a professional speaker and seminar leader. Dr. Burgraff has an impressive record of conducting seminars and speaking programs for over 200 organizations, including Apple Computer, AT&T and Bank of America. He also teaches for the COD Leadership Series.

BECOME A NOTARY PUBLIC NOTARY SEMINAR + STATE EXAM

CERTIFICATE AWARDED
(upon successful completion of seminar)

FOUR great reasons why you should attend the Notary Public Training Seminar:

1. Become more valuable as an employee
2. Provide customer service for your organization
3. Start your own business
4. Consider becoming a Notary as an option for income upon retirement

This seminar is designed to satisfy California's new requirements including the major changes in Notary affecting ALL California Notaries, such as: what must be done to avoid fines of \$500 to \$10,000, updated laws for identifying signers and thumbprint requirements and new laws regarding renewing commissions and journal entries.

PRIOR TO CLASS, print out the Secretary of State application, found at www.sos.ca.gov/notary. You are encouraged to review (download or print) the Notary Handbook at www.sos.ca.gov/business/notary/notary_hdbk.htm. Alternatively, you can request a free copy of the Handbook - contact C.P.S. at (916) 263-3520 (note: to ensure you have it before your class, you will need to request the copy at least 2 weeks prior to your scheduled class).

Important: Please arrive by 7:30am to find parking and check in students must be on time. Late arrivals will be asked to leave and no transfer/refund will be issued. The instructional course ends at 4:30pm and the State-administered test is then conducted until approximately 6:15pm. Please remember that a passport photo (2"x2" headshot) with your application is required in order for your application to be processed in a timely manner.

YOU MUST BRING the following to the test:

- Proper photo ID (driver's license, state ID card or passport)
- Secretary of State application - please fill out in advance
- two #2 pencils
- Passport photo (2" x 2" headshot)
- \$40 testing fee
- \$30 material fee (see below for details)

CHOOSE ONE DATE FOR SEMINAR & TEST:

Sat, 8/24	8:00am-6:15pm
Skills Lab, room 108	
Sat, 9/28	8:00am-6:15pm
Skills Lab, room 108	
Sat, 11/2	8:00am-6:15pm
Skills Lab, room 108	
Sat, 12/7	8:00am-6:15pm
Skills Lab, room 108	

\$95 seminar fee paid upon registration +

\$30 material fee for handbook & certificate, payable by cash/check to Instructor the day of class +

\$40 testing fee, payable by check or money order to the secretary of state, NO CASH OR CREDIT CARDS



NOTARY RENEWAL NOTARY SEMINAR + STATE EXAM

CERTIFICATE AWARDED
(upon successful completion of seminar)

If you are a Notary Public and your commission is up for renewal, you need to take this class so that you can continue to notarize without penalty or interruption in your commission. We will go over renewal information, and supply you with a separate list of all the changes and updates to the Notary laws in the last four years. The State proctored test will be given at the end of class.

YOU MUST BRING the following to the test:

- Photo ID (driver's license, state ID or passport)
- Secretary of State application (filled out in advance)
- two #2 pencils
- Passport photo (2" x 2" headshot)
- \$40 testing fee
- \$30 material fee (see below for details)

Please arrive by 12:50 to allow for check-in. Class begins promptly at 1pm. Late arrivals will be asked to leave and no transfer/refund will be issued.

Prerequisite: You must be a current commissioned Notary Public. If your commission has expired, you must retake the six-hour Notary Public class.

CHOOSE ONE DATE FOR RENEWAL SEMINAR & TEST:

Sat, 8/24	1:00pm-6:15pm
Skills Lab, room 108	
Sat, 9/28	1:00pm-6:15pm
Skills Lab, room 108	
Sat, 11/2	1:00pm-6:15pm
Skills Lab, room 108	
Sat, 12/7	1:00pm-6:15pm
Skills Lab, room 108	

\$49 seminar fee paid upon registration into class; +
\$30 material fee for handbook & certificate, payable by cash/check to Instructor the day of class +
\$40 testing fee, payable by check, or money order, no cash or credit cards, on the day of class to the Secretary of State.

Instructor: *Kathy Houck* has owned and operated her own notary business for over 30 years and has been teaching Notary Law and Regulations for over 20 years. She is an instructor for the Western Bankers Association and an expert witness for TASA (Technical Advisory Services for Attorneys).



I HAVE MY NOTARY COMMISSION, NOW WHAT?!

Now that you've got your notary commission, what comes next? Do you remember all that you learned in the class? Got concerns? Questions? Anxious about actually notarizing? This is the class for you! Find the answers to your questions and those you didn't know you had in a relaxed, comfortable setting.

- Career opportunities
- Types of businesses that need notary services
- Journal entries-doing it correctly and simply
- Real-life scenarios and how to handle them
- Hands-on instruction and role-playing
- How to make sure you are notarizing legally and how to spot when someone is trying to get you to do something illegal
- Quoting prices legally, and
- Creating a buddy system for your Notary business.

2-Wed, 10/16 & 10/23 6:30pm-9:30pm
Health Science, room 103
\$79 (plus \$25 material fee, payable to the instructor).

Instructor: *Kathy Houck has owned and operated her own notary business for over 30 years and has been teaching Notary Law and Regulations for over 20 years. She is an instructor for the Western Bankers Association and an expert witness for TASA (Technical Advisory Services for Attorneys).*



BECOME A LOAN SIGNING AGENT

CERTIFICATE AWARDED

Now that you are a Notary, how do you build and maintain your signing business? This workshop features how to properly notarize loan packages, step by step. Learn how to negotiate your fee, get called back, and brand yourself as a professional in the market.

Topics include:

- How to develop/build your own business in five easy steps.
- Contacting lucrative and profitable businesses and who your primary contact should be
- Get signed up with successful signing services/agencies that offer assignments

Prerequisite: *Must have a current Notary Public commission.*

Sat, 9/14 10:00am-4:00pm
Community Education, room 7

Sat, 10/12 10:00am-4:00pm
Community Education, room 7

Sat, 12/14 10:00am-4:00pm
Community Education, room 7

\$99 seminar fee paid upon registration +

\$40 for seminar guide and reference book, payable to Instructor the day of class +

\$20 for Loan Signing Agent certificate, payable to Instructor on the day of class.

Instructor: *Notary Public Seminars, Inc. has been a leading public course provider for over 15 years. Notary Public Seminars is one of the most widely known companies offering a range of career advancement and self-help courses.*

BUSINESS OPPORTUNITIES IN CREDIT RESCORING

Credit rescoring is heavily promoted on television and radio by the big 3 credit bureaus because of the new federal law called "FACT" which creates new opportunities for citizens to improve their credit scores by eliminating legally-defective entries in their credit files.

You will learn:

- how to promote yourself as a credit rescorer
- where to find your clients
- setting professional fees
- Use your current real estate, notary, tax preparer, title, escrow or other license to add another profitable income stream

Prerequisite: *Students must have prior credit rescoring knowledge or have completed the Rescore Personal Credit workshop.*

Sat, 8/24 1:30pm-4:30pm
Community Education, room 1

\$55 (plus \$30 materials fee, payable to instructor).

Instructor: *Gene Konstant has offered the only college sponsored credit programs since 1993 with hundreds of happy alumni. He has helped hundreds of people stop the collection calls, obtain better credit, erase negative entries and lift their credit scores.*

CAREER ADVANCEMENT

CAREER TRAINING OPPORTUNITIES

PODCASTING FOR PROFIT



- Have you ever wanted to be a DJ or the host of a radio show?
- Would you like to be paid to host your own show?
- Would you like to promote your business, hobby or passion on radio?

And would you like to do this...ALL FOR FREE?

Now you can, by setting up your own Podcasting program!

This course explains and demonstrates how to set up an audio podcast and monetize it including the equipment and software necessary, the procedures for creating and broadcasting, and over a dozen ways to make money with your podcasts –for FREE!

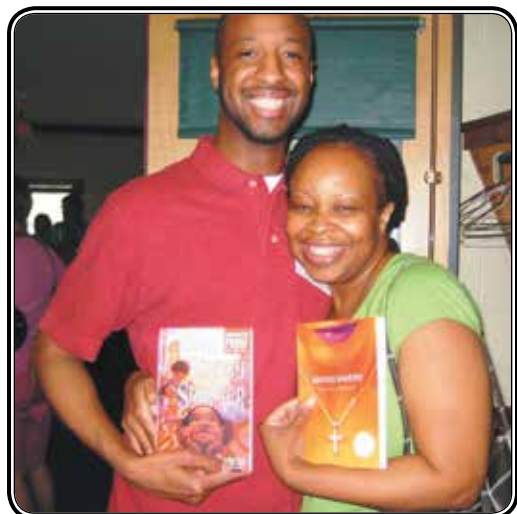
Thurs, 9/26

6:30pm-9:30pm

Fine Arts, room 133

\$39 (plus \$30 material fee for “Podcasting for the Clueless®”).

Instructor: Mike Rounds, has been a speaker/trainer for 31 years. He has done infomercials, radio talk shows, and over 5,000 paid presentations. His Podcast, *Publishers Haven*, has a large audience and continually generates active interest in his products and services.



HOW TO BE SELF-PUBLISHED FOR FREE!

How to get your book on the market quickly and easily

Want to be published and e-Published? NOW! Do you dream of seeing your book featured on Amazon.com? Do you have useful knowledge or skills that you think others could use?

Publishing is easier than you think. If you want to be published, but don't know where to start, this class will give you the know-how to fulfill your dream of creating your own books, and e-books.

In this cutting edge class, you'll learn how to:

- Use quick and easy methods to get your work published
- Convert your book to Kindle for FREE
- Upload your finished books and e-books to Amazon and other major chains
- Offer it as a pay-per-download product from your website
- Use copyrights to protect your work

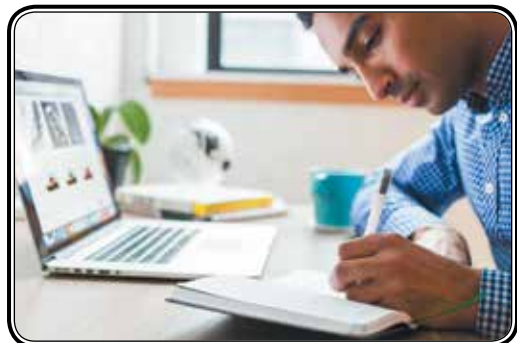
Thurs, 10/24

6:30pm-9:30pm

Fine Arts, room 133

\$39 (plus \$30 material fee for “Self Publishing for the Clueless” and “E-publishing for the Clueless”).

Instructor: Mike Rounds of Rounds, Miller and Associates, is a speaker, trainer and author with more than 200 published works. He owns a micro-publishing company and is the creator of the “...for the Clueless®” series.



WRITING FOR ONLINE BLOGS, MAGAZINES & WEBSITES

You don't need a journalism degree or previously published articles to write for online blogs, magazines, and websites. Some opportunities offer exposure, while many pay well -- \$1 a word and more.

In this fast-paced session, you will learn how to:

- find more than 1,000 opportunities that pay,
- find story ideas & good sources and conduct interviews,
- protect your copyright,
- create effective query letters to publishers,
- learn how to sell your own self-published novel and
- even create your own blog and monetize it!

Wed, 11/13

7:30pm-9pm

Health Science, room 103

\$39 (plus \$10 material fee is payable to instructor).

Instructor: LeeAnne Krusemark is a journalist, author, and owner of an award winning southern California public relations business since 1988. Her in-person lectures are offered at more than 200 facilities nationwide, including Purdue.

BUYING INCOME PROPERTY - THE BASICS

Find out what you need to know to maximize the rental income and the tax deductions on the purchase of income property. Learn the investment analysis terminology: GRM, cap rate, DSC, NOI, tax bracket, tax shelter, ROI. You will learn about the landlord rental incentives and the opportunities in the IRS-designated Opportunity Zones. This workshop is designed for first time investors, current property owners & real estate agents.

Sat, 8/17

2:00pm-6:00pm

Business Education, room 119

\$49 (plus \$25 material fee, payable to the instructor).

Instructor: *Carmen Hill* has over 40 years of real estate experience. She has a MBA in real estate finance from the Wharton School. Aka Ms. Sherlock Holmes, she is an expert at finding "deals".



AUTO WHOLESALE BUSINESS FROM HOME

DMV CERTIFICATE AWARDED

Come learn how to make extra money buying and selling wholesale cars as a home-based business; learn six easy techniques to earn \$3,000 just selling 2-3 cars a month. Learn how to get your auto dealer license and how to operate a profitable used car business. You will get a FREE list of all the 300 dealer-only auctions in the USA where vehicles sell at below wholesale prices.

This class is DMV approved and you will receive a DMV certificate of completion at the end of class. With the certificate, you can take the 40-question exam with the DMV, and upon passing it, you have one year to apply for a dealer license if you choose to do so.

Tues & Thurs, 9/17 & 9/19

6:00pm-9:00pm

Fine Arts, room 133

\$89 (plus \$25 material fee, payable to Instructor).

Instructor: *Wayne Williams* has maintained an auto dealer's license for 9 years; insurance agent broker for six years; is a current law school student and a DMV Occupational Licensing approved instructor for five years.



INTRO TO HOSPITALITY MANAGEMENT

The hospitality industry is growing rapidly resulting in many opportunities for employment. In this course students will be introduced to the hospitality industry and the skills needed to secure an entry-level part-time position or a full-time career.

We will discuss current trends that are shaping foodservice and hotel operations along with perspective careers in hospitality management, food service, employment, hotel operations and hospitality as a service industry.

Sat, 10/12

9:00am-12:00pm

Skills Lab, room 108

\$39

Instructor: *Dr. Amir Durrani*, is a certified professional in human resources (PHR) and has a Ph.D. from Iowa State University in Hospitality Management. He has extensive experience in the human resources industry exceeding 27 years.

PROPERTY MANAGEMENT ANYONE CAN DO

Were you unsuccessful in selling your house and now you've got to rent it out? Are you an "accidental landlord" and tired of property managers ripping you off? Or deciding if you want to rent it out and manage it yourself?

Being a landlord can help you pay off your loans for you, protect your property and provide you with a constant and never-ending stream of checks that show up in your mailbox every month. This seminar will show first time and experienced investors how to safely and easily rent out houses with minimal time and effort.

Sat, 9/28

9:00am-1:00pm

Community Education, room 1

\$49 (plus \$20 material fee payable to instructor).

Instructor: *Steve Dexter* is the author of "Real Estate Debt Can Make You Rich" and has appeared on CBS Radio, Fox News and CNBC. He owns and manages 28 investment properties locally and nationwide.

CAREER ADVANCEMENT

CAREER TRAINING OPPORTUNITIES

HOW TO SELL ON **eBay**

Everyone has lots of stuff in closets, drawers, and garages. Some are even paying for storage areas to hold onto this stuff. Why not make some money and clear out your stuff at the same time? This class will show you how to sell on eBay.

Lessons include: opening a seller account, the anatomy of the listing, write descriptions to get into your buyers view, research tools for competitive pricing, best practices to keep your seller rating high, use of seller tools, complete transactions, best shipping practices to save you and your customer time and money, PayPal account set up, use and recordkeeping.

Sat, 10/19

10:00am-2:30pm

Skills Lab, room 109

\$69 (plus \$25 material fee, payable to instructor).

Instructor: Frances Greenspan



ADVANCED SELLING ON **eBay**

This class is designed for students who have taken the class "How to Sell on eBay" or are current eBay sellers interested in moving to become advanced in creating their part-time independent business.

Learn the acronyms commonly used to save space and land in buyers' searches.

Learn the tools of the trade – in this case – the eBay trade!

- maximizing profit areas
- shipping tips
- cost savings strategies
- selling for others
- setting up a business
- ...and more!

Sat, 10/26

10:00am-2:30pm

Skills Lab, room 108

\$69 (plus \$25 material fee is payable to instructor).

Instructor: Frances Greenspan uses her corporate skills as an ISO Consultant to approach selling items on eBay from an organized business standpoint. She is currently teaching this class at various colleges.

PROFESSIONAL SUPERVISED CHILD VISITATION MONITOR

CERTIFICATE AWARDED

Are you looking to make extra money, and be a service for children in need? The Court orders a Professional Monitor to accompany a minor child and their non-custodial parent, for various reasons. Your service will allow the custodial parent the reassurance that the child's physical and emotional safety is being provided for. The role of the Professional Supervised Visitation Monitor is to be a neutral party who observes behavior.

In this training (which includes + 8 hours of homework), you will be thoroughly trained to be an Independent Professional Monitor or register with a Monitoring Agency. Your training will include: monitor procedures, supervised visitation techniques, child abuse reporting, child development, codes and standards, preparing reports and declarations, handling subpoenas, and marketing your business. The training will consist of lecture, training videos, homework assignments and role playing, which will encompass the required 5.20 standards of practice training hours.

Prerequisite: Must be 21 years of age, able to obtain a background check clearance and fingerprinting.

2, Sat, 10/5 & 10/12

9:00am-4:00pm

Health Sciences, room 104

\$299 (plus \$75 material fee, payable to Instructor for manual).

Instructor: Shirley Douglass has been a Certified Supervised Visitation Monitor for 20 years, and has been training Professional Monitors for over 10 years. She worked nearly 30 years for the Los Angeles County Superior Court, and 10 of those years were in a Family Law Courtroom and Paralegal.





INTRO TO IMPROV



Improv - the act of collaboratively creating stories on the spot - is an excellent way for those interested in acting in theater, film and TV OR to become comfortable in new situations that call for you to be "ON"! No matter your experience or goals, this is a great place to start.

You will learn the fundamentals of improvisation (long-form) with a focus on scenework and exercises that help you understand storytelling. This class will help you develop your skills of improv and spark your creativity, and is a fun way to meet and collaborate with new people. The last class will end with a performance open to the public.

6-Wed, 11/6-12/18 (no class 11/27) 7:00pm-9:00pm
Community Education, room 5
\$89

Instructor: *Forrest Hartl* studied theatre at UC Berkeley and USC. He teaches at Cerritos College as well as several colleges across Southern California.

AN INTRODUCTION TO VOICEOVERS

"Wow, you have a great voice!" How many times have you heard that? Or maybe you listen to your favorite audiobooks, commercials, or cartoon characters and think, "I can do that!"

Explore the voiceover industry with your instructor, a professional, working voice actor from Voices for All. Discover the current trends in the industry and how they make it easy and affordable for just about anyone to get involved.

In this two hour introductory class, you'll learn about the different types of voiceovers and the tools you'll need to find success. Your instructor will take notes as you read a real script, and offer some coaching to improve your delivery. You'll receive a professional voiceover evaluation later. 18 and over. You owe it to yourself to finally explore the possibilities of this fun and rewarding field.

Wed, 11/6 6:00pm-8:00pm
Health Science, room 103
\$39

Instructor: *Voices For All*

HOLLYWOOD TWO-DAY FILM SCHOOL: PRODUCE, WRITE & DIRECT

CERTIFICATE AWARDED

Hollywood needs great ideas and talent. This course quickly teaches you how to produce, write, direct and even star in an independent feature film in one intensive weekend. The course is broken into two parts to maximize the information.

Day-1 Write, Direct, Shoot & Edit: Step-by-step we will show you how to make your first feature film on budgets that range from just over \$5,000 ("Blair Witch", "Saw", "Paranormal", etc.). Topics covered include screenwriting, directing basics, casting, pre-production, camera formats, lighting, scoring, editing plus much more!

Day-2 Produce, Budget, Distribute & Finance: We will show you how to distribute the film you made on day 1 of this course, globally, and how to maximize profits from theatrical, on-demand, streaming, foreign, and other revenues. Topics covered include: film festivals, crowd funding, distributing A-Z, government funding, studio deals, pre-selling, and much more.

Graduates of the course include Oscar® winners/nominees Quentin Tarantino, Will Smith, Guy Ritchie, Chris Nolan and Queen Latifah.

Sat & Sun, 12/7-12/8 9:00am-6:00pm
Raleigh Studios (Hollywood)
\$235 (plus \$20 material fee, payable to instructor for workbook, producer's diploma and certificate).

Instructor: *Dov-S Simens* Voted America's #1 Film Instructor by the "National Assn of Film School." Mr Simens, a former Line Producer & Development Executive is credited with launching 1,000's of film careers as well as 100's of Film Festival winners.

VOICEOVERS INTRO — ONLINE

ONE-ON-ONE ONLINE CLASS

This 90 minute introductory one-on-one online workshop covers the different types of voiceovers and what tools are needed to find success. You will be coached as you read a script, and be recorded so you can receive a professional voice evaluation later. You will have the knowledge necessary to help you decide if this is something you'd like to pursue.

Requirements: *Students must have Internet access and video chatting capabilities using a method such as: Zoom, Skype (Win/Mac/Mobile) or iChat/Facetime (Mac/ios).*

1.5 hour individual online workshop
(scheduled after registering)
\$49

Instructor: *Voices For All* professional voice actors are known for their fun and informative presenting methods. They have many years of experience in the voiceover industry, and are masters at how to make it in voice acting.

CAREER ADVANCEMENT

HEALTH & BEAUTY INDUSTRIES

THREADING A-Z

4 HOURS – CERTIFICATE AWARDED

No other eyebrow shaping method can achieve the precision of threading, the most sought after eyebrow shaping method. The demand for this service is huge, but until recently, this trade has been a well-kept secret, only available within Middle Eastern and Indian communities; that has all changed now!

Threading A-Z is designed for the novice student as well as the seasoned professional. You will learn how to remove even the coarsest hair, as well as the fundamental technique for sculpting precisely defined eyebrows.

2-Sat, 10/5 & 10/12 11:00am-1:00pm
Health Science, room 202
\$89 (plus \$10 material fee, payable to Instructor).

Instructor: Sue Mikhael is a licensed cosmetologist with over 20 years of experience in utilizing cutting edge techniques in cosmetology. She was the owner/operator of Hair Studio, a full-service salon, and now uses her expertise to teach cosmetology students.



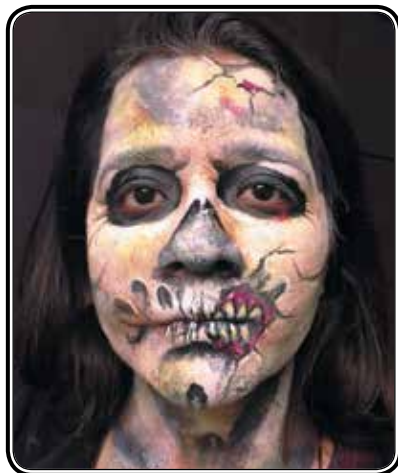
MUSICAL PRODUCTION MAKEUP

20 HOURS – CERTIFICATE AWARDED

Now you will be able to re-create the makeup you have seen in shows like “Wicked,” “Hamilton,” “The Wizard of Oz,” “Cats,” and “The Lion King.” If you are interested in working in the industry creating or just want to know how to create these looks for creating these characters for Halloween or your own group or production, then this class is for you!

Learn to create looks through makeup such as pirates, Indians, the Tin man, Cowardly Lion, Cheshire Cat, French Mouse, Simba, Witches and the Queen of Hearts. You'll also learn other beauty makeup techniques you can use in a variety of your work, including contouring, makeup with lashes and creating “manly” makeup for the stage, film, television, photography & webisodes.

5-Sun, 11/10-12/15 (no class 12/1) 10:30am-2:30pm
Health Science, room 202
\$199 (plus \$15 material fee, payable to the instructor).



MAKEUP FOR THE UNDEAD! ZOMBIES, GHOULS, WOLFEN, & SKELETONS

20 HOURS – CERTIFICATE AWARDED

Learn how to create creepy horror makeup which can be used to earn extra income or simply for pleasure. Students will learn essentials of horror makeup, which can be used for the theater, film, commercial or Halloween. This class will help aspiring and current make-up artists develop a portfolio and enhance skills. This hands-on course will include techniques used by the Wolfe Bros to create fantasy and horror characters. We will also be doing a bald cap application with latex bald caps.

5-Sun, 9/29-10/27 10:30am-2:30pm
Health Science, room 202
\$185 (plus \$15 material fee, payable to the instructor).

Instructor: Christine Stahl-Steinkamp has over 15 years' experience as a professional makeup artist. She is a consultant in theater, TV, film and still photography.

DAY OF THE DEAD/ DIA DE LOS MUERTOS (MAKEUP)

Students will have fun discovering and exploring their artistic creativity while learning elaborate Day of the Dead. We will also learn designs and techniques that you can do faster but are still beautiful. The teacher will introduce you to basic brush strokes that are specific to creating Dia de los Muertos designs, which you will actually paint yourself. You will practice and observe demonstration techniques and hands-on practice.

Sat, 9/14 & 9/21 9:00am-1:00pm
Health Science, room 202
\$109

Instructor: Carmen MacDonald, B.A., is a professional makeup artist, special effects master, designer and face painter who loves to teach and share her skills with others. In her free time, she can be found volunteering her at LACC's Art Gallery.



HUNDREDS OF ONLINE COURSES TO CHOOSE FROM!

HERE'S JUST A FEW...

Computer Skills for the Workplace

Gain a working knowledge of the computer skills you will need to succeed in today's job market.

Accounting Fundamentals

Demand for accounting professionals currently exceeds supply. Gain accounting basics for career advancement, or learn how to more effectively manage your financial records.

Effective Business Writing

Improve your career prospects by learning how to develop powerful written documents that draw readers in.

Microsoft Excel 2016

Discover how to create worksheets, workbooks, charts and graphs quickly and efficiently. (*Microsoft Intermediate and Advanced also available*).

Speed Spanish

Learn shortcuts to help you engage in conversational Spanish in no-time!

GRE Prep Series

Discover powerful strategies in the verbal, analytical and math sections of the GRE, as well as techniques for tackling the GRE's unique new question formats.



**Learn from the
comfort of home!**

- Expert Instructor
- 24-hour Access
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Our instructor-facilitated online courses are informative, convenient, and highly interactive.

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**SIX-WEEK COURSES
START AT**

\$99

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ed2go.com/cerritos
for the complete list of courses

INTENSIVE ENGLISH PROGRAM (I.E.P.)



DO YOU HAVE A FAMILY MEMBER OR FRIEND WHO WOULD LIKE TO LEARN ENGLISH IN CALIFORNIA?

Cerritos College offers an Intensive English Program (IEP) where we help students develop the English language skills they will need to enter a college or university in the U.S. It is also an ideal program for anyone looking to focus solely on learning English, where they can improve their English speaking, writing and comprehension.

Our students become fully immersed into the English language and American culture, with small class sizes, so they get a lot of individualized help and support. Our teachers and staff are here to help every step of the way!

Our Intensive English Program is all inclusive! You'll receive:

- 320+ hours of English instruction
- All program books & class materials
- Access to specialized language workshops
- ESL individualized tutoring
- Small class size
- Field trip to experience American culture
- Certificate awarded upon program completion





IEP SESSION DATES AVAILABLE:

16-week Fall 2019 session:

8/22 – 12/12

Mon-Thur 9:00am-3:00pm

(no class 9/2, 11/11, 11/28)

\$3,500

16-week Spring 2020 session:

1/16 – 5/7

Mon-Thur 9:00am-3:00pm

(no class 1/20, 2/17)

\$3,500

For more information, go to
www.Cerritos.edu/OISS
(click on Intensive English Program)
or email
mmoncada@cerritos.edu

Instructors: *Lori Havrilla, M.A. has taught English as a Second Language (ESL) to international students for 20 years (Cerritos College, Long Beach City College, Cal State Long Beach, Kaplan and the School of the Art Institute of Chicago). Nancy Spradlin, M.A. has taught English as a Second Language since 1985. She has taught in China (Shandong Medical University), as well as here in California (ABC Adult School, Long Beach City College and Cerritos College). Misty Cho has a master's degree in ESL. She has taught ESL at Cerritos College and Glendale College.*



PERSONAL GROWTH

COMMUNICATION SKILLS



"Roger's energy & passion for this subject is captivating. I'm excited to try many of the tools I learned during this class." – Lynn A.

ESSENTIAL SKILLS OF MASTERFUL COMMUNICATION

CERTIFICATE AWARDED

The need to communicate with impact is one of the most difficult challenges we encounter...and the one that will lead to the greatest rewards. Most of what we do, we do in the context of a relationship. Communication is the key to all relationships. To be successful in your endeavors you need to become an effective communicator.

Topics include:

- Projecting a positive, confident image
- How to communicate with difficult people
- How to reduce fear barriers to effective presentation
- Which communication style to use and when
- Keys to better listening skills
- The power of non-verbal signals.

Sat, 10/26

1:00pm-4:00pm

Community Education, room 7

\$49 (plus \$20 material fee, payable to Instructor).

Instructor: Roger Burgraff

COMMUNICATE WITH DIFFICULT PEOPLE WITH TACT AND SKILL

CERTIFICATE AWARDED

What would life be if the world weren't full of difficult people? In this seminar, we will focus on ways to analyze types of difficult behavior. You will learn constructive ways to communicate with difficult people and the powerful tools of pacing, paraphrasing and inquiry.

Topics include:

- Difficult people in your life, their specific behaviors and your reaction to their behaviors
- Three models of face-to-face communication
- Guidelines to confront anyone about anything
- Task vs. people; passive vs. aggressive; behavioral analysis (Modified Myers-Briggs individual exercise)
- Tips for how to communicate with each personality type: director, entertainer, supporter, analyst
- How to deal with specific situations, such as an angry person or a backstabber.

Sat, 11/2

9:00am-12:00pm

Community Education, room 7

\$49 (plus \$20 material fee, payable to Instructor).

Instructor: Roger Burgraff

DEAL WITH DISAGREEMENTS, CONFLICT AND CONFRONTATION

CERTIFICATE AWARDED

Conflict is a universal, inescapable situation. In this seminar, we will redefine and analyze the reasons for conflict. Once you can accept the inevitability of conflict, you can reduce your stress and fear. You will learn to view conflict as a situation to analyze and develop skills to more effectively deal with it.

Topics include:

- Four helpful principles of why people act this way
- The special distinction between disagreements and misunderstandings
- Basic steps in problem solving
- Rules for fighting fair during conflict
- How to confront anyone about anything
- How to face an angry person.

Sat, 11/2

1:00pm-4:00pm

Community Education, room 7

\$49 (plus \$20 material fee, payable to Instructor).

Instructor: Roger Burgraff, Ph.D. is a professional speaker and seminar leader. Dr. Burgraff has an impressive record of conducting seminars and speaking programs for over 200 organizations, including Apple Computer, AT&T and Bank of America.



OVERCOME YOUR FEAR OF PUBLIC SPEAKING

Is your public speaking anxiety limiting your business, school or personal goals? Join Performance Psychologist Dr. Nick Lazaris as you learn the essential skills necessary for controlling the terrifying physical and emotional feelings of anxiety and panic.

Discover key techniques to reduce speech anxiety and gain confidence. You can turn your fear of public speaking into energized performances every time.

Mon, 9/23

7:00pm-9:00pm

Science, room 102

\$39 (plus \$30 material fee, payable to Instructor).

Instructor: *Dr. Nick Lazaris is a Clinical Psychologist & Professor at California Southern University with over 35 years' experience helping his clients achieve their absolute personal best in life, business and relationships.*



FACE READING

READ A PERSON INSTANTLY

Imagine how great life would be if you could really “read” a person, anticipate their behavior and understand where they are coming from? In just a few short hours & hands on instruction, you will learn how to read a face, understand their body language, and build trust. You will acquire remarkable tools that will teach you what hints to look for, keep your objectivity and act accordingly in any situation. This course will open your eyes to a wealth of clues that reveal the truth about those around you. Your life will never be the same.

Sat, 10/12

9:00am-1:00pm

Community Education, room 1

\$49 (plus \$20 material fee, payable to Instructor).

Instructor: *Nikolas Xiros B.A. & M.S., educates students in face reading, numerology, and palmistry. Charitable foundations such as American Cancer Society, Cystic Fibrosis Foundation, and YMCA of Long Beach, have benefitted from Niko's 18 years of expertise.*



INTERVIEWING SKILLS THAT DELIVER

Preparing for your next job interview could very well be one of the most important moments of your career. Landing the perfect job can be challenging, but with the right skills and information, you will be prepared for any job interview!

This 2-hour course will go over many of the issues you will face and provide you with examples of responses to give during the interviewing process. We will address the “do’s and don’ts” of proper interview etiquette, popular interview questions and the appropriate responses to tough questions.

Sat, 12/7

10:00am-12:00pm

Community Education, room 7

\$39

Instructor: *Dr. Amir Durrani, is a certified professional in human resources (PHR) and has a PhD from Iowa State University in Hospitality Management. He has extensive experience in the human resources industry exceeding 27 years.*



PERSONAL GROWTH

MONEY & INVESTMENTS

LIVES IN TRANSITION:

PROTECTING YOUR FINANCIAL FUTURE

Death, divorce or legal separation always cause great financial anxiety and fear of the unknown. The cost of living, insurances, investments, retirement plans, estate planning and plans for your children's education all get totally disrupted. This class will address all aspects of a comprehensive financial plan as they apply to those who are "suddenly single," including:

- Understanding the fundamentals of good financial decision making
- Know what insurance to keep or eliminate
- Accumulating assets for your own retirement
- Taking full advantage of employer benefit plans
- Changing your estate plan, including beneficiaries

Sat, 9/21

9:00am-12:30pm

Skills Lab, room 108

\$39 (plus \$10 material fee, payable to the instructor).

Instructor: *Ronald Gable, M.A., CFP*, is an author, lecturer, college instructor, and Certified Financial Planner for individuals and businesses since 1971. He has served as an expert witness in cases involving securities and financial planning and as a forensic economist.



STOCKS – BONDS – MUTUAL FUNDS (EFT'S)

This course is perfect for those who want to learn more about the stock, bond and mutual fund markets including how they work, tracking and following them, what influences their prices, load and no-load mutual funds, and how interest rates can affect your financial well-being and how to manage risk.

The course will highlight issues such as stock and index options, domestic and global stock markets, new and hot issues, selling short, tax-free bonds, buying stock on margin, how the stock exchanges work, dollar cost averaging, how to read a typical account statement, retirement plans (IRAs, SEP-IRAs, Roth IRAs, 403Bs, 401ks, Annuities) and how market prices respond to news. Several stock market theories will be discussed and explained.

Thurs, 9/26

6:30pm-9:30pm

Fine Arts, room 134

\$39 (plus \$5 material fee, payable to Instructor).

Instructor: *Jalon O'Connell* is a Registered Representative, General Securities Principal and licensed Insurance Agent with National Securities. For over 12 years she has taught and lectured at numerous colleges and organizations.

RETIREMENT & YOUR GOLDEN YEARS



PUT YOUR RETIREMENT DOLLARS TO WORK: ARE YOUR DOLLARS WORKING AS HARD AS YOU ARE?

Have the dollars in your plan(s) worked as hard as you have? Will they continue working hard for you after you retire? A secure retirement requires not outliving your retirement income. How much money you end up with when you retire will depend on the money you contribute, but also on how you make that money work for you before and during retirement. It also takes coordinating your retirement accounts with your whole financial situation... making it all work most efficiently and effectively for you.

This course will cover the many different investment options available for use in retirement plans such as:

- Investment alternatives available in personal plans
- Understanding the potential benefits and risks of each investment
- Coordinating retirement plan(s) with non-retirement plan assets...and much more!

Sat, 10/19

9:00am-12:00pm

Community Education, room 1

\$39 (plus a \$12 material fee, payable to the instructor).

Instructor: *Ronald C. Gable, M.A., CFP*, is an author, lecturer, college instructor, Certified Financial Planner and holds a Master Degree in Economics. He has been doing financial planning for individuals and businesses since 1971. He is the author of a quarterly financial planning newsletter.

"Mr. Gable is very knowledgeable on the topic. I surely learned more from him than from books about retirement planning."

— Sumitra B.

ESTATE PLANNING FOR EVERYONE

Did you know that your 'Estate' consists of everything of value—cash, clothes, cars, real estate, investment and retirement accounts, pensions, etc. that you've accumulated throughout your lifetime?

Join us for this informative, interactive class to learn how to preserve and manage your assets while you still can, and then transfer it to your loved ones after you pass away. This process involves weighing various personal and financial decisions and creating legal arrangements to carry out those decisions.

We will discuss how to properly receive an inheritance as well as how to give one, strategies to avoid expensive delays and legal challenges and intelligent distribution of assets, charitable giving. Wills, trusts, asset protection, probate and family businesses will also be discussed.

Sat, 10/5 9:30am-12:00pm
Community Education, room 1
\$39 single OR \$49 per couple
(plus \$5 material fee, payable to Instructor).

Instructor: *Jalon O'Connell*



STRATEGIES TO MAXIMIZE YOUR SOCIAL SECURITY BENEFITS

The average retiree can leave tens of thousands of dollars 'on the table' simply because they do not understand how to optimize their Social Security Benefits – Do not be one of them!

Join us for this informative and easy to understand class where we explore ways to maximize your Social Security Benefits. This class is designed to assist someone who is not yet receiving their Social Security benefit, but plans to soon, or for someone who has started receiving payments within the last year.

Sat, 10/5 12:30pm-3:00pm
Community Education, room 1
\$35 (plus \$5 material fee, payable to Instructor).

Instructor: *Jalon O'Connell* is a Registered Representative, General Securities Principal and licensed Insurance Agent with National Securities. For over 12 years she has taught and lectured at numerous colleges and organizations.



MEDICARE AND LONG TERM CARE EXPLAINED

Understanding Medicare and Long-Term Care is essential for a healthy and sustainable retirement. If you are retired, about to retire, just wanting to know now so you can plan for your future down the road OR are wanting to understand Medicare and Long-Term care for someone in your family, you can learn the info you need to know in this workshop.

Did you know that you will get penalized if you don't select your Medicare health benefits by age 65? Attend this class to obtain all of the information necessary about Medicare and its different options so you can pick the best plan for you and your family. And did you know that more than 75% of Americans will use long term care at some point in their lives? Yet most people have no Long-Term care plan. This class will cover many affordable strategies to support yourself and protect your assets in the case of a long-term care scenario.

We will make sure you are well-informed on medicare and long term care solutions so you can make the right choices for you and/or your family for your retirement.

Couples should attend together, so bring your significant other for only \$10 more.

Sat, 10/12 10:00am-12:30pm
Skills Lab, room 109
\$39 single OR \$49 couple

Instructor: *Samuel Rad* is an instructor at UCLA and a Certified Financial Planner™ at Affluencer Financial specializing in retirement strategies. Mr. Rad has multiple licenses in the investments, real estate and insurance fields. He is a regular commentator on radio stations including KNX 1070AM, KFWB 980AM, and 870AM.

ENRICHMENT & INTERESTS

MOTORCYCLIST TRAINING

MOTORCYCLIST TRAINING COURSE (MTC)

16 HOUR COURSE – DMV CERTIFICATE AWARDED (upon successful course completion)



California Motorcyclist Safety Program offers the Motorcyclist Training Course (MTC), which is designed for the novice rider with no (or limited) street-riding experience. This 16-hour weekend course includes both classroom and on-cycle instruction. Although designed for new riders, any rider that has not taken a motorcycle course will benefit from this course. You will learn fundamental skills required to operate the motorcycle and progress to street riding skills and strategies. Topics covered include: overcoming fear, understanding how motorcycles turn, proper cornering strategies, and emergency crash avoidance skills.

This course is mandatory for those under 21 years of age desiring a motorcycle or scooter license. For students under 18, a parent must show ID (or legal guardian proof of guardianship) and sign a waiver at the start of the first class.

You will have 6 hours of in-class instruction and 10 hours of on the range, riding instruction and practice. You must be on time to every part of this course – if you are late, you will be dismissed from the class. Please bring water, and a sack lunch, as you will be in your class

all day and will not have enough time to leave campus to purchase food.

A motorcycle and helmet will be provided for you in this course; if you want to complete the course on a scooter, you must notify us upon registering for the class. You need to bring either a valid a state issued driver's license, permit or ID card to the first class. Additionally, you will need to be dressed in a long sleeve shirt or jacket, full finger leather or leather like gloves, long pants and sturdy over the ankle boots.

In accordance with State safety standards, early dismissal may occur during the riding portion of the class if you do not demonstrate safe riding techniques (as determined by the instructor). Your attendance and participation is not a guarantee that you will be able to successfully complete the course.

Students successfully completing the class will receive the DMV completion certificate, which waives the riding portion of the DMV test. Your certificate will be mailed to you within 10 working days of your course completion. (Note: you will still need to take the written test at the DMV).

COMPLETE COURSE OVER ONE WEEKEND:

2-Day course: Sat. 8am-4:30pm & Sun. 8am-4:50pm

(classes run most weekends; call or check website for class dates available)

\$258 over 21 years old; \$180 under 21 years old

Classes fill quickly - register today to reserve your spot!



ENRICHMENT & INTERESTS

MOTORCYCLIST TRAINING

MORE PRACTICE – RIDING CLINIC



Let our experienced instructors help to increase your riding skills in a safe environment, helping to boost your confidence in your riding abilities.

The MORE PRACTICE class is for: 1). Students who already have a Class M license and would like to have more practice on a motorcycle to develop

stronger riding skills or 2). Students who within the last 45 days have taken the Motorcyclist Training Course (MTC) at Cerritos College and attempted the Skills Test in that course one time but did not pass and want extra practice.

This class offers over four hours of riding time and is kept to a max of six students, to allow time and attention to be given to students to help them develop riding skills. Skills to be focused on in this class are: clutch control, shifting & stopping, riding through curves, weaving, low speed turning & lane changing, negotiating curves, swerving, and more! At the end of the course, a skills evaluation will be done, so you know where you've improved and where you might still need to practice a bit more on your own.

Bikes and helmets are provided (or bring your own DOT approved helmet). Protective clothing and footwear needs to be worn; you will be dismissed if you show up to class without proper gear. You need to bring either a valid CA motorcycle or driver's license, permit or ID card to class.

NOTE: This course will NOT waive your riding test at the DMV; see the MTC course (on previous page) if you are looking for this.

Sun, 8/18 7:00am-11:30am
Parking Lot 10
\$105

Sun, 10/13 7:00am-11:30am
Parking Lot 10
\$105

Sun, 12/15 7:00am-11:30am
Parking Lot 10
\$105

INTERMEDIATE RIDING CLINIC (IRC)

ARE YOU AN EXPERIENCED RIDER AND DESIRE TO TAKE YOUR RIDING TO THE NEXT LEVEL?

In this 8-hour course you will learn better control of your motorcycle and hone your braking, swerving and cornering skills. The classroom portion includes maximizing traction management, psychological aspects of motorcycling (such as overcoming fear), keeping your concentration... and more. These key elements will provide considerable skill improvements and really boost your confidence out on the road.

Upon successful completion, you will receive an IRC completion card.

Note: this card cannot be used to waive the riding test at the DMV.

Before registering – you must have:

- A valid class M license
- Proof of insurance
- A registered motorcycle to use during class
- 500+ miles of street riding experience

Sun, 9/15 7:00am-4:00pm
Parking Lot 10
\$185

Sun, 11/17 7:00am-4:00pm
Parking Lot 10
\$185

SAVE \$\$!
Some insurance companies offer a discount for completing the Intermediate Riding Clinic – check with your insurance company to find out!

MOTORCYCLIST COURSES REFUND / TRANSFER POLICY

When registering for any of the motorcyclist courses, we are reserving your seat for the particular class dates that you chose. You must notify the college at least four (4) working days prior to the beginning of your class if you need to cancel for a refund less the \$10 cancellation fee. You also can transfer to another class with at least four (4) days or more notice with a \$10 transfer fee. If you notify us three (3) or fewer days prior to the beginning of the class, your only option is to transfer into another class with a later start date at a fee of \$40; there is no refund given at this point. If you do not notify the college prior to the beginning of your class and do not attend, your enrollment will be cancelled, and no refund or transfer will be given.

For the Motorcyclist Safety course (MTC), if you start the course, but are dismissed or do not complete your course for any reason, you will need to pay a \$65 reschedule or \$125 re-registration fee, depending on what point in the course you did not complete. Dates to be rescheduled will be determined by the reschedule coordinator.

ENRICHMENT & INTERESTS

MUSIC

GUITAR: INTRODUCTION

AGES 14 TO ADULT

Learn to play guitar in a friendly and supportive environment. You'll learn to play chords, single note melodies and strum styles. No musical experience required.

You must bring your own acoustic guitar.

6-Sat, 9/14-10/26 9:00am-10:00am
(no class 10/12)
Burnight Center, room 68
\$69 (plus \$15 material fee, payable to Teacher for book).

Instructor: Katarina Giesler

GUITAR: INTERMEDIATE

AGES 14 TO ADULT

Students will continue learning acoustic guitar basics with emphasis on learning more chords, strum styles and single note melodies.

You must bring your own acoustic guitar.

Prerequisite: Students must first take Intro Guitar class or have experience playing.

6-Sat, 11/2-12/14 9:00am-10:00am
(no class 11/30)
Burnight Center, room 68
\$69 (plus \$15 material fee, payable to Teacher for book).

Instructor: Katarina Giesler holds a single subject credential in music. She has directed musical ensembles, such as band, orchestra, choir and musicals. She also teaches small group lessons.



COMMUNITY ORCHESTRA

AGES 10 TO ADULT

This is an orchestra consisting of string, wind and percussion players. Emphasis is on playing the finest traditional and contemporary orchestral literature available, individual musicianship and fine a playing. Two to three concerts will be scheduled.

Prerequisite: Students must have prior musical experience. Call Mr. David Betancourt at 562-860-2451, ext. 2631 prior to registering.

16-Mon, 8/19-12/6 6:00pm-9:50pm
(no class 9/2 & 11/11)
Burnight Center, room 53
\$125

Instructor: Alan Hallback has been teaching instrumental music to elementary-high school students for the past 35 years. He has also taught Concert Band, Applied Brass, and Community Orchestra as an adjunct faculty member at Cerritos College since 2003.

COMMUNITY BAND

AGES 10 TO ADULT

This is a concert band consisting of wind and percussion players. Emphasis is on playing the finest traditional and contemporary band literature available, individual musicianship and fine ensemble playing. Two to three concerts will be scheduled.

Prerequisite: Students must have prior musical experience. Call Mr. David Betancourt at 562-860-2451, ext. 2631 prior to registering.

18-Tues, 8/20-12/17 7:00pm-9:50pm
Burnight Center, room 53
\$125

Instructor: Dr. David Bettencourt holds a music education degree from USC. He has been Director of Bands & Orchestra at Cerritos College since 1998 and is the conductor for the Concert Band, Jazz Ensemble, Pep Band, Pop/Rock Ensemble and facilitates the Cerritos College Drumline.

ENRICHMENT & INTERESTS

WOODWORKING

FUNDAMENTALS OF WOOD & BOWL TURNING

This Fundamentals class is appropriate for beginning to advanced wood turners. The class will start with wood turning basics emphasizing use of lathe and turning tools plus sharpening, general spindle and hollowing work on selected projects. For intermediate and advanced students, bowl projects include hollow form, natural edge, free form and decorating enhancements.

14-Sun, 8/25-12/15
(no class on 9/1, 11/10 & 12/1)

8:00am-12:00pm

Woodworking, room 12
\$299

Instructor: *Jerry Knight is an award-winning bowl turner and is a lifetime woodworking hobbyist. He is currently Vice President of the Orange County Wood Workers Association and has been teaching wood turning at Cerritos College since 2016.*



WOODWORKING FOR CONTEMPORARY SPACES

This course is suited for the avocational woodworker interested in producing high quality cabinets or furniture for home. It is ideal for beginners as well as aspiring craftsmen. Topics include project planning, materials, machines, and power tools with an emphasis on safety. Students will plan, and select appropriate materials to complete a cabinet or piece of furniture. Student projects will be discussed at the first class. Previous woodworking experience is helpful but not necessary in order to take this course.

12-Sat, 9/7-12/14

1:30pm-5:30pm

(no class on 10/5, 11/2 & 11/30)

Woodworking, room 14
\$329

Instructor: *John Wood has been an adjunct faculty in the Woodworking Department at Cerritos College since 2004.*

WOODWORKING FUNDAMENTALS

This course is designed for woodworkers of all levels that are interested in making high quality woodworking projects. Topics include project planning, wood technology, and the use of hand tools, power tools and machinery. Student projects will be discussed the first day of class.

6-Sun, 8/25-10/18

8:00am-4:30pm

(no class 9/1 & 9/8)

Woodworking, room 14
\$319

6-Sun, 10/20-12/8

8:00am-4:30pm

(no class on 11/10 & 12/1)

Woodworking, room 14
\$319

Instructor: *Robert Thornbury*

WOODWORKING FUNDAMENTALS COMPLETION LAB

This lab is for students who have previously taken Woodworking Fundamentals OR have passed WMT 101, 102 or 103 with a grade of C or better and have a project to complete.

Sun, 12/15

8:00am-4:30pm

Woodworking, room 14
\$55

Instructor: *Robert Thornbury has been an adjunct faculty in the Woodworking Technology Department at Cerritos College since 1997 and an instructor for Community Education since 2010.*



WOODTURNING TECHNIQUES

This intermediate to advanced woodturning course emphasizes the art and possibilities of segmented wood turning and will cover other turning techniques such as closed form, natural edge and multi-centered turnings. The main objective is improving the student's skill in the use of lathe, tools and machinery. The student will design and execute projects using various turning techniques for the creation of wooden bowls, vessels and sculptural objects. Emphasis is placed on proper technique, safety and shop policies.

14-Sat, 8/24-12/14
(no class 8/31, 11/9 & 11/30)

9:00am-4:00pm

Woodworking, room 12
\$359

Instructor: *Steven Romo is a lifetime woodworker and has been woodturning for many years. As a member of the American Association of Woodturners (AAW), he has attended several symposium events since 2013 and can offer a variety of tips and techniques.*

ENRICHMENT & INTERESTS

HOME & GARDEN

HOW TO HIRE A CONTRACTOR **WHAT YOU DON'T KNOW CAN HURT YOU!**



This class is for home owners who are looking to select a contractor for improving, repairing or adding onto their home. Contractor licensing laws provide minimal assurance that those licensed understand the laws and the basics of administering the contracting business; therefore due diligence is necessary.

Upon completion of this class, you will be able to:

- Know what to look for when hiring a contractor;
- Learn how to check a contractor's license and insurance before hiring them
- Decide how to proceed in case of a dispute with a contractor you hire

What you don't know can hurt you both financially and take a toll on you emotionally. Make sure you do everything you can to select the appropriate contractor for the job and make the project of renovating/repairing your home a positive experience.

Sat, 10/19

9:00am-12:00pm

Skills Lab, room 108

\$39 (plus a \$25 material fee payable to the instructor)

Instructor: *Jay Zaveri, is a retired Senior Enforcement Representative of the contractor's board who has over a decade of experience in enforcing contractor license laws.*



CREATE YOUR OWN SUCCULENT FALL CENTERPIECE



Come get your hands dirty and create your own beautiful succulent topped pumpkin! Your pumpkin will dress up any fall table and make a beautiful addition to your home or office. You will get to choose from a variety of different colored pumpkins and succulent cuttings to create your one of a kind arrangement.

Your pumpkin will last for months with little care and once fall is over, simply remove your succulents and plant them in a pot or your yard to enjoy for years to come. You will get hands on experience working with succulents and learn how versatile these amazing plants can be.

Sat, 10/19

10:00am-12:00pm

Community Education, room 5

\$25 (plus a \$20 material fee payable to the instructor for supplies).

Instructor: *Rachel Samarin*



HOW TO PLANT & GROW A SUCCULENT GARDEN



Come learn all you need to know to have your own beautiful succulent garden including: how to plant and care for your succulents, propagation (growth from leaves), how to work with cuttings...and more. We'll take the guesswork out of keeping your succulents alive and thriving. Together with the instructor's guidance, you will get to put into practice what you learn, creating your own potted succulent to take home, nurture and love!

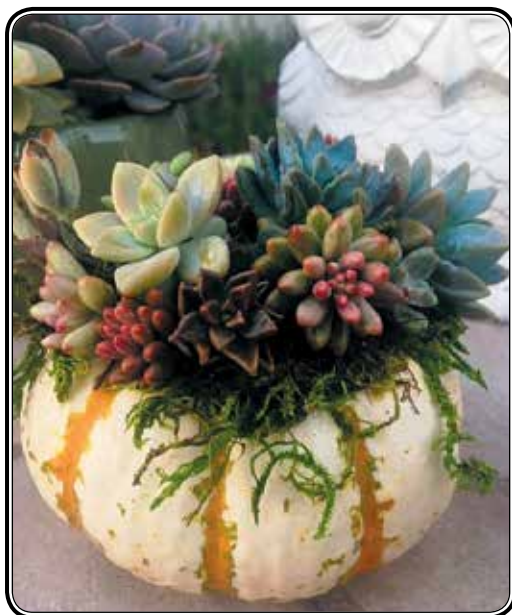
Sat, 9/14

10:00am-12:00pm

Community Education, room 5

\$25 (plus a \$20 material fee payable to the instructor, for supplies).

Instructor: *Rachel Samarin fell in love with succulents three years ago and hasn't looked back since! Their unique beauty, intricate design, and ability to tolerate a little neglect quickly turned a few plants on her windowsill into a thriving container garden. The instructor is excited to share her knowledge, design skills and passion for succulents.*



ENRICHMENT & INTERESTS

DANCE

BELLY DANCING

Explore and share in the exciting rhythms and dances of the Near and Middle East through proper and beautiful arm, hand and body techniques. Start immediately with finger cymbals and footwork and learn mysterious belly rolls and hypnotic veil work as well as dance combinations. Class may be repeated. Please bring 2-1/2 to 3 yards of flowing fabric, approximately 45" wide.

6-Fri, 8/30-10/4 7:00pm-8:30pm
Community Education, room 4
\$69

6-Fri, 10/18-11/22 7:00pm-8:30pm
Community Education, room 4
\$69

Instructor: *Tonya Chianis* has won the International Academy of Middle Eastern Dance Award for Best Teacher, and the Hall of Fame Award presented by the Middle Eastern Culture and Dance Association.



"You have no idea what a teacher you have in Tonya. She is one of the most famous, accomplished belly dancers in the United States." – Sherrie B.



CARIBBEAN & LATIN DANCING

Why waste your dollars at the gym? Dance (social) & workout your nights away in the Latin manner. Learn Merengue, Cha Cha, Salsa, Cumbia, and other Latin dances. Individual attention will be given to each student. Partners are welcome but not necessary. Instruction will be given in English and Spanish. Class may be repeated.

10-Mon, 9/23-12/9 8:00pm-9:30pm
(no class 11/11 & 11/18)
Community Education, room 4
\$79

Instructor: *Latin Spice Dance Group*

SALSA

If you have never tried Salsa but would love to experience the excitement and fast, fluid movements, this class is what you have been looking for! This course is designed for students who are beginning as well as those who are confident with the Salsa rhythm. You will work on the footwork, turns, patterns, shines as well as proper posture, weight transfer, frame and connection. Come alone or with friends; you will have the opportunity to dance with everyone including the instructors!

10-Wed, 9/25-12/9 8:00pm-9:30pm
(no class on 11/20 & 11/27)
Community Education, room 4
\$79

Instructor: *Latin Spice Dance Group* has over 20 years of experience teaching dance. Besides teaching, Latin Spice instructors also demonstrate at company events, weddings, and private parties.

ENRICHMENT & INTERESTS

HEALTH & FITNESS

BOOTCAMP WORKOUT: UNIVERSAL FITNESS

AGES 15 AND UP

Are you ready to work out! This is a fast-paced, heart pumping, muscle burning workout that will leave you knowing that you have done something great for yourself! You will engage in various exercises including cardio, calisthenics and weight training to tone and firm your body. You will also receive nutritional advice to complement your fitness efforts.

This class is open to all fitness levels. Please bring one set of dumb bells (3lb, 5lb, or 7lb), and resistance bands with handles.

Note: Please disclose any medical conditions or physical limitations/injuries that may impact your workout to the instructor (This information will be kept confidential).

12 sessions, 6-Mon & 6-Thurs, 8/12-9/23

(no class on 9/2)

6:15pm-7:15pm

Community Education, room 4

\$109

12 sessions, 6-Mon & 6-Thurs, 10/7-11/18

(no class on 11/11)

6:15pm-7:15pm

Community Education, room 4

\$109

6-Sat, 8/17-9/21

7:15am-8:15am

Community Education, room 4

\$55

6-Sat, 10/12-11/16

7:15am-8:15am

Community Education, room 4

\$55

Instructor: *Universal Fitness Instructors* strive to make sure each interaction is encouraging, motivating and provides you with a healthier lifestyle.



TAI CHI CHUAN

Through lecture, demonstration, and the practice of the Tai Chi movements, students will experience the benefits of this ancient Chinese exercise and martial art, such as reduced stress, improved balance, and increased muscle tone. You will learn Chinese Chi Kung (breath work) as a calming exercise prelude to Tai Chi practice.

This course introduces students to a Chinese health exercise, which is neither vigorous nor strenuous. It is suitable for anyone who wants to exercise to gain or maintain good health. It will strengthen the muscles and organs, relax the mind and body, improve blood circulation, and increase memory and concentration.

6-Sat, 9/7-10/12

8:30am-9:45am

Community Education, room 4

\$65

6-Sat, 10/26-12/7 (no class 11/30)

8:30am-9:45am

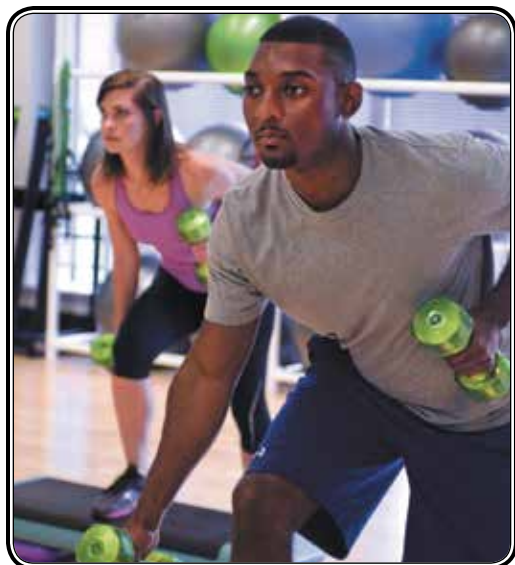
Community Education, room 4

\$65

Instructor: *Dan Layne, B.S.* is certified as a specialist in Balance and Mobility through Cal State Fullerton and holds a "Master Trainer" certification for the Matter of Balance program sponsored by the Department of Ageing. He is certified to teach Tai Chi Chuan by the Hong Kong Royal Life Saving Society.

**BOOTCAMP
SERIES DISCOUNT:**

*Sign up for
the weeknights
AND saturday classes
at the same time
& save 10%*



ENRICHMENT & INTERESTS

MIND, BODY & SOUL

"This instructor is making the world a better place one soul at a time! Please keep the energy circulating!" – Kristen B.

REIKI I (ENERGY HEALING)

6 HOURS – CERTIFICATE AWARDED

This course is on the Japanese natural healing system called Reiki, which translated from Japanese means "universal life force energy."

Reiki is an energy based system that allows relaxation thereby eliminating stress & toxins from the body while increasing the body's natural ability to heal.

Students will learn the first level of Reiki healing for self-care and healing as well as Holy Fire Reiki which is a more refined, powerful energy (hands-on).

The class emphasis will be on how stress, and habitual thinking patterns impact the body/ mind, and how to use Reiki to care for themselves.

The instructor will teach how to transmit Reiki energy to the body with particular emphasis on the endocrine system and secondary function endocrine glands for overall body relaxation.

Suggested book to read prior to the first day of class is "*The Japanese Art of Reiki*", by B. Stiene and F. Stiene.

Sat, 11/2 7:00am-4:30pm
Community Education, room 5
\$129 (plus \$10 material fee, payable to instructor).

Instructor: *Dr. Laura Luna* is certified in Reiki I, II and master level Reiki III. She completed training with two different Reiki masters, trained in the Usui for Reiki.



STRESS REDUCTION AND RELAXATION TECHNIQUES THROUGH SELF-HYPNOSIS

Learn relaxation techniques that can help you manage stress through the holiday season and beyond. In this workshop you will learn self-hypnosis and other relaxation techniques for managing your daily stressful situations. Whether you are at home or working on the job, or have financial or relationship stress, the techniques you learn will enhance your relationships, and support your physical, emotional and spiritual health.

Wed, 11/20 7:00pm-9:30pm
Health Science, room 103
\$45 (plus \$15 material fee, payable to the instructor).

Instructor: *Jetbro Carter*



THINK HEALTHY, BE THIN, AND STAY THIN THROUGH SELF-HYPNOSIS

Losing weight is not about will power. Excessive weight is only a symptom. In this workshop you will learn proven weight reduction techniques to eliminate excessive weight gain. Start getting slim and fit with these most relaxing, effortless and safe ways to lose weight....no diets, no calories to count, no struggle, eat whatever you enjoy.

Wed, 11/6 7:00pm-9:30pm
Health Science, room 104
\$40 (plus \$15 material fee, payable to the instructor).

Instructor: *Jetbro Carter, C.C.Ht.* is a Certified Clinical Hypnotherapist with over 20 years of experience in coaching individuals on how to maintain a youthful and healthy appearance using self-hypnosis and meditation.

ENRICHMENT & INTERESTS

SOMETHING FOR EVERYONE



BUILD YOUR OWN WEBSITE

If you can use Word, you can create your own website in just minutes for free including text, graphics, a shopping cart and the ability to customize it any way you want it. Forget about learning HTML code, buying expensive software programs, and spending days in classroom sessions. This class will show you how to have your site up and running quickly; and how to link and list it with the major search engines too!

You will acquire information on how to:

- Effectively use text, graphics, audio and video
- Get a FREE site that can be upgraded
- Add a FREE shopping cart
- Promote your website and link with search engines to make sure you can be found

Wed, 9/25

6:30pm-9:30pm

Health Science, room 103

\$39 (plus \$30 material fee, payable in cash to Instructor for book "Fishin' with a Net").

Instructor: *Mike Rounds* of Rounds, Miller and Associates, is a speaker, trainer and author with more than 200 published works. Mike's students have published more than 2,000 products. He owns a micro-publishing company and is the creator



EXTREME COUPONING – SAVE \$\$\$\$!

Learn how to save \$\$\$ every day with extreme couponing. Coupons are NOT just for groceries. The savings can add up to HUNDREDS or even THOUSANDS of dollars every year.

This comprehensive workshop will teach you:

- Where to find all different types of coupons, even for high ticket items
- How to find the best coupon apps and websites
- How to match coupons with sales for maximum savings
- How to find other people to trade coupons and merchandise with

Feel free to bring your coupons to class for a trading session.

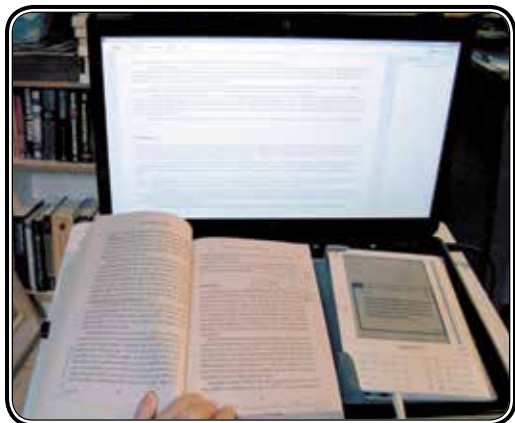
Wed, 11/13

6:00pm-7:30pm

Health Science, room 103

\$25 (plus \$10 materials fee is payable to instructor).

Instructor: *LeeAnne Krusemark* in-person lectures are offered at more than 200 facilities nationwide, including Purdue University.



WRITING FOR ONLINE BLOGS, MAGAZINES & WEBSITES

You don't need a journalism degree or previously published articles to write for online blogs, magazines, and websites. Some opportunities offer exposure, while many pay well -- \$1 a word and more.

In this fast-paced session, you will learn how to:

- find more than 1,000 opportunities that pay,
- find story ideas & good sources and conduct interviews,
- protect your copyright,
- create effective query letters to publishers,
- learn how to sell your own self-published novel and
- even create your own blog and monetize it!

Wed, 11/13

7:30pm-9:00pm

Health Science, room 103

\$39 (\$10 materials fee is payable to instructor).

Instructor: *LeeAnne Krusemark* is a journalist, author, and owner of an award winning southern California public relations business since 1988. Her online publishing class is offered at more than 1,000 facilities worldwide, including Harvard Adult Education.

ENRICHMENT & INTERESTS

SOMETHING FOR EVERYONE



BOOTCAMP WORKOUT: UNIVERSAL FITNESS

AGES 15 AND UP

Are you ready to work out! This is a fast-paced, heart pumping, muscle burning workout that will leave you knowing that you have done something great for yourself! You will engage in various exercises including cardio, calisthenics and weight training to tone and firm your body. You will also receive nutritional advice to complement your fitness efforts.

This class is open to all fitness levels. Please bring one set of dumb bells (3lb, 5lb, or 7lb), and resistance bands with handles.

Note: Please disclose any medical conditions or physical limitations/injuries that may impact your workout to the instructor (This information will be kept confidential).

12 sessions, 6-Mon & 6-Thurs, 8/12-9/23
(no class on 9/2) 6:15pm-7:15pm
Community Education, room 4
\$109

12 sessions, 6-Mon & 6-Thurs, 10/7-11/18
(no class on 11/11) 6:15pm-7:15pm
Community Education, room 4
\$109

6-Sat, 8/17-9/21 7:15am-8:15am
Community Education, room 4
\$55

6-Sat, 10/12-11/16 7:15am-8:15am
Community Education, room 4
\$55

Instructor: *Universal Fitness Instructors strive to make sure each interaction is encouraging, motivating and provides you with a healthier lifestyle.*

BOOTCAMP SERIES DISCOUNT:

*Sign up for the
weeknights AND saturday
classes at the same
time & save 10%*

ESTATE PLANNING FOR EVERYONE

Did you know that your 'Estate' consists of everything of value—cash, clothes, cars, real estate, investment and retirement accounts, pensions, etc. that you've accumulated throughout your lifetime?

Join us for this informative, interactive class to learn how to preserve and manage your assets while you still can, and then transfer it to your loved ones after you pass away.

We will discuss how to properly receive an inheritance as well as how to give one, strategies to avoid expensive delays and legal challenges and intelligent distribution of assets, charitable giving. Wills, trusts, asset protection, probate and family businesses will also be discussed.

Sat, 10/5 9:30am-12:00pm
Community Education, room 1
\$39 single or \$45 per couple
(plus \$5 material fee, payable to Instructor).

Instructor: *Jalon O'Connell is a Registered Representative, General Securities Principal and licensed Insurance Agent with National Securities. For over 12 years she has taught and lectured at numerous colleges and organizations.*



TRAFFIC SCHOOL

Do not let a ticket ruin your driving record!

Our eight hour traffic school class is taught in English. You must arrive on time, doors lock at 8am. You must bring your driver license, citation and a pen to class.

Upon completion of the course, your information and proof of attendance will be entered into the CA DMV website; for your records, you will receive a completion receipt to keep. If you received your ticket in another state other than California, you must contact the out-of-state court before registering to see if they will accept a completion receipt from California.

SELECT ONE DATE:

8/17, 9/21, 10/26, 11/16, OR 12/14 8:00am-4:00pm
Community Education room 1
\$35 pre-registration, \$40 same day registration

Instructor: *Officer Richard Jensen has been a member of the Whittier Police Dept. for 24 years. He was awarded the 2018 "Case of the Year" award from the Orange County Traffic Investigators Association.*

ENRICHMENT & INTERESTS

SOMETHING FOR EVERYONE

DAY OF THE DEAD/ DIA DE LOS MEURTOS (MAKEUP)

Have fun discovering and exploring your artistic creativity while learning elaborate Day of the Dead makeup. We will learn designs and techniques that you can do faster but are still beautiful. You will be introduced to basic brush strokes that are specific to creating Dia de los Muertos designs, which you will actually paint yourself. You will observe demonstration techniques and also get hands-on practice.

2-Sat, 9/14 & 9/21
Health Science, room 202
\$109

Instructor: *Carmen MacDonald, B.A., is a professional makeup artist, special effects master, designer and face painter who loves to teach and share her skills with others. In her free time, she can be found volunteering her at LACC's Art Gallery.*

HOW TO SELL ON **e**bay

Everyone has lots of stuff in closets, drawers, and garages. Some are even paying for storage areas to hold onto this stuff. Why not make some money and clear out your stuff at the same time? This class will show you how to sell on eBay.

Lessons include: opening a seller account, the anatomy of the listing, write descriptions to get into your buyers view, research tools for competitive pricing, best practices to keep your seller rating high, use of seller tools, complete transactions, best shipping practices to save you and your customer time and money, PayPal account set up, use and recordkeeping.

Sat, 10/19
Skills Lab, room 109
\$69 (plus \$25 material fee, payable to instructor).

Instructor: *Frances Greenspan uses her corporate skills as an ISO Consultant to approach selling items on eBay from an organized business standpoint.*

INTRO TO IMPROV



Improv - the act of collaboratively creating stories on the spot - is an excellent way for those interested in acting in theater, film and TV OR to become comfortable in new situations that call for you to be "ON"! No matter your experience or goals, this is a great place to start.

You will learn the fundamentals of improvisation (long-form) with a focus on scenework and exercises that help you understand storytelling. This class will help you develop your skills of improv and spark your creativity, and is a fun way to meet and collaborate with new people. The last class will end with a performance open to the public.

6-Wed, 11/6-12/18 (no class 11/27) 7:00pm-9:00pm
Community Education, room 5
\$89

Instructor: *Forrest Hartl studied theatre at UC Berkeley and USC. He teaches at Cerritos College as well as several colleges across Southern California.*



FACE READING: READ A PERSON INSTANTLY

Imagine how great life would be if you could really "read" a person, anticipate their behavior and understand where they are coming from? In just a few short hours and hands on instruction, you will learn how to read a face, understand their body language, and build trust. You will acquire remarkable tools that will teach you what hints to look for, keep your objectivity and act accordingly in any situation. This course will open your eyes to a wealth of clues that reveal the truth about those around you. Your life will never be the same.

Sat, 10/12
Community Education, room 1
\$49 (plus \$20 material fee, payable to Instructor).

Instructor: *Nikolas Xiros B.A. & M.S., educates students in face reading, numerology, and palmistry. Charitable foundations such as American Cancer Society, Cystic Fibrosis Foundation, and YMCA of Long Beach, have benefitted from Niko's 18 years of expertise.*



ENRICHMENT & INTERESTS

SOMETHING FOR EVERYONE

INTERVIEWING SKILLS THAT DELIVER

Preparing for your next job interview could very well be one of the most important moments of your career. Landing the perfect job can be challenging, but with the right skills and information, you will be prepared for any job interview!

This 2-hour course will go over many of the issues you will face and provide you with examples of responses to give during the interviewing process. We will address the “do’s and don’ts” of proper interview etiquette, popular interview questions and the appropriate responses to tough questions.

Sat, 12/7 10:00am-12:00pm
Community Education, room 7
\$39

Instructor: *Dr. Amir Durrani, is a certified professional in human resources (PHR) and has a PhD from Iowa State University in Hospitality Management. He has extensive experience in the human resources industry exceeding 27 years.*

RESCORE YOUR CREDIT (BUSINESS OR PERSONAL)

Resolve student debt, stop collection calls INSTANTLY, erase negative entries, settle outstanding loans, recapture stolen identity, prepare for divorce or bankruptcy, become more employable using a step-by-step system outlined in federal law and using the letters and scripts in the class manual.

Sat, 8/24 9:30am-12:30pm
Community Education, room 1
\$55 (plus \$30 material fee, payable to Instructor for workbook).

Instructor: *Gene Konstant has taught consumer credit programs at Southern California colleges since 1983. He has helped hundreds of people stop the collection calls, obtain better credit, erase negative entries and lift their credit scores.*

OVERCOME YOUR FEAR OF PUBLIC SPEAKING

Is your public speaking anxiety limiting your business, school or personal goals? Join Performance Psychologist Dr. Nick Lazaris as you learn the essential skills necessary for controlling the terrifying physical and emotional feelings of anxiety and panic.

Discover key techniques to reduce speech anxiety and gain confidence. You can turn your fear of public speaking into energized performances every time.

Mon, 9/23 7:00pm-9:00pm
Science, room 102
\$39 (plus \$30 material fee, payable to Instructor).

Instructor: *Dr. Nick Lazaris is a Clinical Psychologist & Professor at California Southern University with over 35 years' experience helping his clients achieve their absolute personal best in life, business and relationships.*

HOW TO PLANT & GROW A SUCCULENT GARDEN

NEW

Come learn all you need to know to have your own beautiful succulent garden including: how to plant and care for your succulents, propagation (growth from leaves), how to work with cuttings...and more. We'll take the guesswork out of keeping your succulents alive and thriving. Together with the instructor's guidance, you will get to put into practice what you learn, creating your own potted succulent to take home, nurture and love!

Sat, 9/14 10:00am-12:00pm
Community Education, room 5
\$25 (plus a \$20 material fee payable to the instructor for supplies).

Instructor: *Rachel Samarin*



CREATE YOUR OWN SUCCULENT FALL CENTERPIECE

NEW

Come get your hands dirty and create your own beautiful succulent topped pumpkin! Your pumpkin will dress up any fall table and make a beautiful addition to your home or office. You will get to choose from a variety of different colored pumpkins and succulent cuttings to create your one of a kind arrangement.

Your pumpkin will last for months with little care and once fall is over, simply remove your succulents and plant them in a pot or your yard to enjoy for years to come. You will get hands on experience working with succulents and learn how versatile these amazing plants can be.

Sat, 10/19 10:00am-12:00pm
Community Education, room 5
\$25 (plus a \$20 material fee payable to the instructor for supplies).

Instructor: *Rachel Samarin fell in love with succulents three years ago and hasn't looked back since! Their unique beauty, intricate design, and ability to tolerate a little neglect quickly turned a few plants on her windowsill into a thriving container garden. The instructor is excited to share her knowledge, design skills and passion for succulents.*

CHILD / TEEN CLASSES

COLLEGE PREP

SAT PREPARATION

GRADES 9-12

Our in-depth course is designed to better prepare you to take the new SAT or PSAT exam. Covered in this 18-hour class are general test taking techniques and the verbal and math strategies needed to help improve your scores for the newly revised SAT & PSAT exam.

Students will take a sample SAT math exam and be given helpful approaches to the various kinds of math problems found on the new exam. Students will then take a sample SAT verbal exam, be given test strategies to improve scores, be given step-by-step procedures for solving the new story problems, learn the importance of a good vocabulary in scoring well on the exam, discover shortcuts to vocabulary improvement and learn techniques for improving reading speed and comprehension.

Instructors: *Joseph Benoun M.A.* is currently teaching in the Santa Anna Unified School District, he has been an educator for over 27 years and had the highest CAHSEE passing rate for four straight years. **Bryant Begany** has taught elementary and junior high school for over 12 years, & has taught SAT prep for the past decade at Cerritos College.

3-Sat, 9/14, 9/21 & 9/28 9:30am-4:30pm
Health Science, room 104
\$129 (plus \$12 material fee, payable to teacher).

3-Sat, 10/12, 10/19 & 10/26 9:30am-4:30pm
Skills Lab, room 107
\$129 (plus \$12 material fee, payable to teacher).

3-Sat, 11/9, 11/16 & 11/23 9:30am-4:30pm
Health Science, room 104
\$129 (plus \$12 material fee, payable to teacher).

MUSIC

COMMUNITY BAND

AGES 10 TO ADULT

This is a concert band consisting of wind and percussion players. Emphasis is on playing the finest traditional and contemporary band literature available, individual musicianship and fine ensemble playing. Two to three concerts will be scheduled.

Prerequisite: Students must have prior musical experience. Call Mr. David Betancourt at 562-860-2451, ext. 2631 prior to registering.

18-Tues, 8/20-12/17 7:00pm-9:50pm
Burnight Center, room 53
\$125

Instructor: **Dr. David Bettencourt** holds a music education degree from USC. He has been Director of Bands & Orchestra at Cerritos College since 1998 and is the conductor for the Concert Band, Jazz Ensemble, Pep Band, Pop/Rock Ensemble and facilitates the Cerritos College Drumline.



COMMUNITY ORCHESTRA

AGES 10 TO ADULT

This is an orchestra consisting of string, wind and percussion players. Emphasis is on playing the finest traditional and contemporary orchestral literature available, individual musicianship and fine ensemble playing. Two to three concerts will be scheduled.

Prerequisite: Students must have prior musical experience. Call Mr. David Betancourt at 562-860-2451, ext. 2631 prior to registering.

16-Mon, 8/19-12/16 6:00pm-9:50pm
(no class 9/2 & 11/11)
Burnight Center, room 53
\$125

Instructor: **Alan Hallback** has been teaching instrumental music to elementary-high school students for the past 35 years. He has also taught Concert Band, Applied Brass, and Community Orchestra as an adjunct faculty member at Cerritos College since 2003.

CHILD / TEEN CLASSES

MUSIC



PIANO: INTRODUCTION

GRADES 1-8

This class is for students with no piano/music experience. Lessons include activities related to reading notes, rhythm and music symbols. Listening skills and keyboard activities will be included.

6-Sat, 9/14-10/26 10:05am-11:05am
(no class 10/12)

Burnight Center, room 68

\$69 (plus \$10 material fee, payable to Teacher).

6-Sat, 11/2-12/14 10:05am-11:05am
(no class 11/30)

Burnight Center, room 68

\$69 (plus \$10 material fee, payable to Teacher).

PIANO: BEGINNING

GRADES 1-8

Sequel to Piano Introduction. Upon entering this class, students should be able to count quarter, half and whole notes. Students should be able to name the white notes on the keyboard and read notes on the staff in Middle C position.

6-Sat, 9/14-10/26 11:10am-12:10pm
(no class 10/12)

Burnight Center, room 68

\$69 (plus \$10 material fee, payable to Teacher).

6-Sat, 11/2-12/14 11:10am-12:10pm
(no class 11/30)

Burnight Center, room 68

\$69 (plus \$10 material fee, payable to Teacher).

PIANO: INTERMEDIATE

GRADES 1-8

Sequel to Beginning Piano. Upon entering this class, students should be able to read all notes on the lines and spaces of the grand staff and be able to identify intervals (leaps in the music) up to a 5th.

6-Sat, 9/14-10/26 12:15pm-1:15pm
(no class 10/12)

Burnight Center, room 68

\$69 (plus \$10 material fee, payable to Teacher).

6-Sat, 11/2-12/14 12:15pm-1:15pm
(no class 11/30)

Burnight Center, room 68

\$69 (plus \$10 material fee, payable to Teacher).

GUITAR: INTRODUCTION

AGES 14 TO ADULT

Learn to play guitar in a friendly and supportive environment. You'll learn to play chords, single note melodies and strum styles. No musical experience required.

You must bring your own acoustic guitar.

6-Sat, 9/14-10/26 9:00am-10:00am
(no class 10/12)

Burnight Center, room 68

\$69 (plus \$15 material fee, payable to Teacher for book).

GUITAR: INTERMEDIATE

AGES 14 TO ADULT

Students will continue learning acoustic guitar basics with emphasis on learning more chords, strum styles and single note melodies.

You must bring your own acoustic guitar.

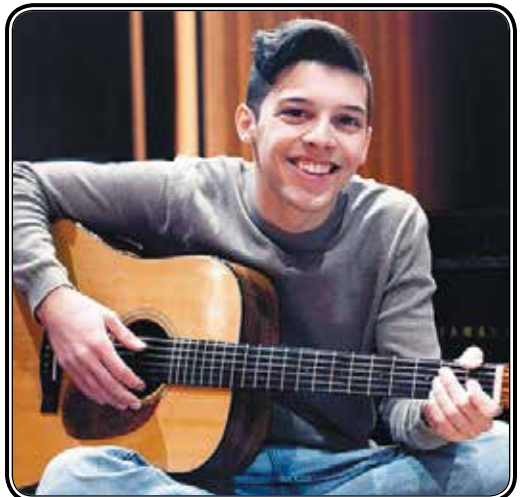
Prerequisite: Students must first take Intro Guitar class or have experience playing.

6-Sat, 11/2-12/14 9:00am-10:00am
(no class 11/30)

Burnight Center, room 68

\$69 (plus \$15 material fee, payable to Teacher for book).

Instructor: *Katarina Giesler holds a single subject credential in music. She has directed musical ensembles, such as band, orchestra, choir and musicals. She also teaches small group lessons.*



CHILD / TEEN CLASSES

ATHLETICS & MOVEMENT

TOOTSIE ROLLERS

*AGES 18 MONTHS - 3 YEARS;
PARENT PARTICIPATION REQUIRED*

Let's MOVE! This class is jam-packed with music, movement and Tumble-N-Fun! Together, we'll tumble-roll-balance-bounce-sing-hop-jump and enjoy safe, creative fun + music! Your toddler will learn to express themselves through creative play to gain balance, coordination and social interaction. Join us and be a "Tumble-N-Kid!"

6-Sat, 9/7-10/12 11:20am-12:05pm
Community Education, room 4
\$65 (plus \$1 material fee, payable to Teacher)

6-Sat, 10/26-12/7 (no class 11/30) 11:20am-12:05pm
Community Education, room 4
\$65 (plus \$1 material fee, payable to Teacher)



JAMMIN' GYMNASTS

AGES 6-10; NO PARENT PARTICIPATION

Girls and boys safely learn age-appropriate gymnastic skills including floor-tumbling, cartwheels, bridge/backbends, rolls, handstands, balance beam, trampoline and more. Beginners welcome! Gymnasts experience the benefits of healthy exercise, strength, coordination, agility, and balance while building self-confidence - valuable skills for all sports! Music and obstacle courses make learning FUN while progressive skill instruction enhances individual accomplishment, creating confidence and success.

6-Sat, 9/7-10/12 12:15pm-1:15pm
Community Education, room 4
\$65 (plus \$1 material fee, payable to Teacher).

6-Sat, 10/26-12/7 (no class 11/30) 12:15pm-1:15pm
Community Education, room 4
\$65 (plus \$1 material fee, payable to Teacher).

Instructor: *Tumble-N-Kids, Inc.* is a Recreational Gymnastics Program. The classes emphasize teaching students gymnastic skills in a safe, positive and non-competitive atmosphere - plus a big dose of Music-N-Fun!
**Tumble-N-Kids, Inc. objective is to nurture and promote pride, confidence and self-esteem in every student!*



TUMBLE STARS

*AGES 3 TO 5 YEARS;
SOME PARENT PARTICIPATION MAY BE REQUIRED*

Girls and boys are introduced to gymnastics in a safe, fun, age-appropriate atmosphere. Tumbling skills, "Position of the Day," rolls, balance beam, beginning cartwheels and more! Gymnastic skills are a great foundation for all sports! Lively music, props and creative play help students develop body control, flexibility, strength, coordination and balance. Class encourages confidence and fitness while teaching valuable skills to take them to the next level! Progressive skill level instruction helps "Tumble Stars" happily zoom to confidence, pride and success - high 5's for everyone!

6-Sat, 9/7-10/12 10:30am-11:15am
Community Education, room 4
\$65 (plus \$1 material fee, payable to Teacher).

6-Sat, 10/26-12/7 (no class 11/30) 10:30am-11:15am
Community Education, room 4
\$65 (plus \$1 material fee, payable to Teacher).

GYMNASTICS DISCOUNT:

*Sign up 2 or more kids
at the same time,
and get \$5 off
each registration!*

CHILD / TEEN CLASSES

ATHLETICS & MOVEMENT

BOOTCAMP WORKOUT: UNIVERSAL FITNESS

AGES 15 AND UP

Are you ready to work out! This is a fast-paced, heart pumping, muscle burning workout that will leave you knowing that you have done something great for yourself! You will engage in various exercises including cardio, calisthenics and weight training to tone and firm your body. You will also receive nutritional advice to complement your fitness efforts.

This class is open to all fitness levels. Please bring in one set of dumb bells (3lb, 5lb, or 7lb), and resistance bands with handles.

Note: Please disclose any medical conditions or physical limitations/injuries that may impact your workout to the instructor (This information will be kept confidential).

12 sessions, 6-Mon & 6-Thurs, 8/12-9/23

(no class on 9/2)

6:15pm-7:15pm

Community Education, room 4

\$109

12 sessions, 6-Mon & 6-Thurs, 10/7-11/18

(no class on 11/11)

6:15pm-7:15pm

Community Education, room 4

\$109

6-Sat, 8/17-9/21

7:15am-8:15am

Community Education, room 4

\$55

6-Sat, 10/12-11/16

7:15am-8:15am

Community Education, room 4

\$55



BOOTCAMP SERIES DISCOUNT:

*Sign up for the
weeknights AND sat
classes at the same
time & save 10%*

Instructor: *Universal Fitness Instructors* strive to make sure each interaction is encouraging, motivating and provides you with a healthier lifestyle.

ICE SKATING

AGES 3-5, 6-12, OR 13 TO ADULT

Learn to ice skate with us at East West Ice Palace this fall. Our skating school offers classes for all age groups from toddlers to adults. Come alone or sign up the whole family and have fun together! You will begin with the fundamentals and progress to more advanced skills.

Bonus: Free rental skates and free open skate for practice from 2-5pm on Wednesdays before your class!

5-Wed, 9/4-10/2/19

5:40pm-6:10pm

OR

5-Wed, 10/9-11/6

5:40pm-6:10pm

East West Ice Palace

\$59 (includes skate rental & open skate time).

Instructors: *East/West Ice Palace Teachers*



CAMPUS MAP & PARKING INFORMATION

A PARKING PERMIT IS REQUIRED & ENFORCED 24 HOURS A DAY, YEAR-ROUND



Daily permits are \$2 and are for sale at the automated machines in various parking lots on campus (marked on the map above as **PM**). You can also purchase a semester pass for \$40 through campus police, good from August-December.

With a parking pass you are able to park in the white student stalls only – no parking allowed in yellow staff stalls.

Students with a disability “DP” plate/placard can park in any handicapped, student or staff stall, but are still required to purchase and display a parking permit.

REGISTRATION INFO

TRANSFERS & CANCELLATION POLICIES

Once you are registered in a class(es), you will receive an emailed receipt along with an email confirmation. The confirmation contains all the class information you need to know about your class(es).

TRANSFERS

To transfer registration to another class, your request must be received three or more business days before the first class meeting of the original class. There is a \$10 transfer fee for all transfers completed. We cannot complete any transfer once a class has begun.

CANCELLATIONS

Any class that does not meet minimum enrollment may be cancelled. If Community Education cancels a class, you will be notified by email and phone prior to when the class was to begin. If our department has to cancel a class, a full refund will be issued to you.

If you want to cancel a class(es), you need to notify us about the cancellation three (3) or more business days prior to the start of the original class. There is a \$10 cancellation fee for all cancellations completed. If you notify us after a class has begun, no cancellation can be given. *Note: Motorcyclist courses have a different refund/transfer policy (see p. 21), as does the Intensive English Program.*

If you are given a refund, registration fees paid by credit card will be returned to that card within 72 hours or less. Payments made by cash or check will be refunded by check from the District within 2-4 weeks and will be mailed directly to you.

STUDENT CONDUCT AND DISCIPLINARY PROCEDURES

Students enrolling in any Cerritos College, Community Education course assume an obligation to abide by all District regulations and are subject to disciplinary actions if they fail to adhere to these regulations. The Office of Judicial Affairs is responsible for the student conduct and disciplinary procedures of the college. (The code of conduct, discipline & grievance procedures can be found at <http://www.cerritos.edu/activities/office-of-student-conduct-and-grievances/default.htm>).

STUDENTS WITH DISABILITIES

Reasonable accommodations for students with a disability are available upon request. Requests must be made a minimum of 10 business days in advance of the class start date. Contact the Community Education office to begin the process of consideration of your accommodation request.

CERRITOS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

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How To REGISTER

FIVE WAYS TO REGISTER... IT'S EASY AND IT'S FAST!



ONLINE

CerritosCommunityEd.com

- If you are a new student, click on “sign in” and create a new profile. If you are a returning student, simply login using your login & password.
 - Select classes you want to register for by putting them in your “cart”.
 - Check-out and pay for your classes, using a VISA, Mastercard or Amex.
 - You will get an email confirmation of your payment and class registration.
-



PHONE

562-467-5050 (press #1)

- A registrar will help you over the phone to register for the class(es) you want.
 - You will pay over the phone with VISA, Mastercard or Amex
 - You will get an email confirmation of your payment and class registration.
-



WALK-IN

Office Hours:

Mon-Thur 8:00am – 6:15pm

Friday 8 :00am – 5:00pm

Saturday 7:45am – 1:00pm

The office will be closed: Sept. 2nd, Nov 11th, Nov 28-29th Dec 24th-Jan 1st.

- A registrar can help you in person to register for the class(es) you choose.
 - You can pay in person with Visa, Mastercard, Amex, check or cash.
 - We will print your receipt and class confirmation; you will also receive an email confirmation of your payment and class registration.
-



SCAN/EMAIL

CommunityEd@Cerritos.edu

- Complete the registration form (on p. 39), including credit card info for payment.
 - Scan form and email to CommunityEd@Cerritos.edu.
 - Once we receive and input the registration, you will get an email confirmation of your payment and class registration.
-



FAX

562-467-5013

- Fax in your completed registration form (on p. 39), including your credit card number on the form.
 - Once we receive and input the registration, you will get an email confirmation of your payment and class registration.
-



MAIL

Cerritos College Community Education 11110 Alondra Blvd., Norwalk, CA 90650

- Complete the registration form (on p. 39), and include your payment (check or credit card).
 - Once we receive and input the registration, you will get an email confirmation of your payment and class registration.
 - If you would like a hardcopy of your class registration confirmation, you must include a self-addressed, stamped envelope.
-

REGISTRATION FORM



Online:

CerritosCommunityEd.com



Phone:

562-467-5050



Scan/Email:

CommunityEd@Cerritos.edu



Mail or In-person:

Cerritos College / Community Education
11110 Alondra Blvd. Norwalk, CA 90650

TO BE COMPLETED BY ADULT STUDENT OR PARENT OF YOUTH STUDENT

Adult Name (required): _____
First Middle Last

Address (required): _____

City (required): _____ Zip (required): _____

Primary Phone (required): _____ Secondary Phone: _____

Email (required): _____ Date of Birth (required): _____

Note: This is where we will send your receipt, registration confirmation and log-in information.

COMPLETE IF YOUTH STUDENT (AGES 1-17). (If adult student, skip section)

Youth Name (required): _____
First Middle Last

Date of Birth (required): _____ Grade Level (required): _____

Emergency Contact (required): _____ Phone (required): _____
First Last

CLASS(ES) REGISTERING FOR & PAYMENT INFORMATION

Class Title	Class Date(s)	Class Fee(s)
Total Registration Amount:		\$

Payment Type:

☐ Credit Card - Visa / MC / AMEX: _____
(circle type) (credit card number) (expiration date)

☐ Card Billing Address (if different): _____
Note: The billing address of the credit/debit card will be verified to match the address your credit or debit provider has on file.

Cash Amount: _____ Check Amount: _____
(check number)

READ • SIGN • DATE

We reserve the right to substitute presenters and/or change class locations as needed. Any class that does not meet minimum enrollment may be cancelled.

TRANSFER / REFUND POLICY: You may obtain a transfer or refund if you contact us within three (3) or more business days notice prior to the start date of the class (\$10 fee per class applies for all transfers/refunds). Once a class has begun, no refunds or transfers are given. No refunds are given due to enrollment into a class that is the wrong age or grade level, or for not receiving your email confirmation. Motorcycle training courses have separate transfer/refund policies – please check the Community Education printed schedule or our website for the complete refund policy.

CONSENT: I understand that Cerritos College Community Education does not provide any type of academic credit for its classes. I agree to release Cerritos College Community Education, any instructors and/or assistants from any liability arising from participation in classes. I understand that Cerritos College Community Education does not provide health or medical insurance for students. Consent is hereby given to the Cerritos College Community Education instructors or supervisors to give or seek any medical aid in case of emergency. We reserve the right to use first name, images (photo, video) and/or statements taken (such as an interview, survey, etc.) of students who participate in any class or program offered at Cerritos College. Written notification must be given if a student's photos, videos or written statements can not be used.

Signature (required): _____ Date (required): _____

INDEX - ADULT CLASSES

Auto Wholesale Business from Home	9	Motorcyclist Training Course (MTC)	20
Band, Community (ages 10 to adult)	22	Musical Production Makeup	12
Belly Dancing.....	25	Musical Production Makeup	12
Bootcamp Workout (ages 14 to adult)	26 & 29	Notary Commission - Now What?	7
Build Your Own Website	4	Notary Public	6
Business Process Mapping.....	3	Notary Public - Renewal	6
Caribbean & Latin Dance	25	Online Classes - Ed2Go.....	13
Child Visitation Monitor	10	Orchestra, Community (ages 10 to adult)	22
Communicate with Difficult People	5 & 16	Organize, Prioritize & Manage Your Time	3
Communication - Essential Skills	5 & 16	Overcome Your Fear of Public Speaking.....	17 & 31
Community Band (ages 10 to adult)	22	Podcasting for Profit.....	8
Community Orchestra (ages 10 to adult)	22	Project Planning & Scheduling.....	2
Create Your Own Succulent Centerpiece	24 & 31	Project Requirements	2
Credit Rescoring - Business Opportunity	7	Property Management	9
Day of the Dead - Makeup.....	12 & 30	Public Speaking - Overcome Your Fear of	17 & 31
Deal With Disagreements & Conflict	3	Put Your Retirement Dollars to Work.....	18
Develop Skills of a Successful Leader.....	5	Reiki I	27
Dia De Los Muertos - Makeup.....	12 & 30	Rescore Your Credit.....	4 & 31
Differentiating Yourself in the Workplace.....	3	Retirement Dollars to Work	18
eBay - Advanced Selling	10	Salsa Dancing	25
eBay - How to Sell	10 & 30	Self-Published for Free!.....	8
English Language Learning - IEP	14 & 15	Social Security Benefits - Maximize.....	19
Essential Skills of Communication	5 & 16	Stocks - Bonds - Mutual Funds (EFT's)	18
Estate Planning.....	19 & 29	Strategies to Maximize Social Security	19
Extreme Couponing.....	28	Stress Reduction and Relaxation.....	27
Face Reading.....	17 & 30	Succulent Centerpiece - Create Your Own.....	24 & 31
Film School - Hollywood Two-Day.....	11	Succulent Garden - How to Plant & Grow.....	24 & 31
Fundamentals of Wood & Bowl Turning.....	23	Tai Chi Chuan	26
Guitar: Intro or Intermediate.....	22	Threading A-Z	12
Hollywood Two-Day Film School	11	Traffic School	29
Improv, Intro to.....	11 & 30	Voiceovers	11
Income Property - Buying	9	Website - Build Your Own.....	4 & 28
Intensive English Program (IEP)	14 & 15	Weight Loss - Think Healthy, Be Thin.....	27
Intermediate Riding Clinic (IRC) - motorcyclist.....	21	Wood & Bowl Turning - Fundamentals of	23
Interviewing Skills.....	17 & 31	Woodturning Techniques	23
Leadership Skills - How to Develop.....	5	Woodworking For Contemporary Spaces.....	22
Lives in Transition - Protecting Your Financial Future...18		Woodworking Fundamentals.....	22
Loan Signing Agent.....	7	Woodworking Fundamentals - Completion Lab	22
Makeup for the Undead!	12	Writing for Online Blogs, Mags & Websites.....	8 & 28
Medicare & Long-Term Care Benefits.....	19	Zombies, Ghouls, Skeletons Makeup.....	12
MORE Practice - Riding Clinic - motorcyclist	21		

INDEX - YOUTH CLASSES

Bootcamp Workout (ages 14 to adult).....	35	Jammin' Gymnasts (ages 6-10 years)	34
Community Band (ages 10 to adult)	32	Piano - Intro, Beginning or	
Community Orchestra (ages 10 to adult)	32	Intermediate (grades 1-8)	33
Gymnastics (ages 1.5-3, 3-5 or 6-10 years)	35	SAT Preparation Course (grades 9-12)	32
Guitar - Intro or Intermediate (age 14 to adult)	33	Tootsie Rollers (ages 1.5-3 years)	34
Ice-Skating (ages 3-5 years, 6-12 or 13 to adult)	35	Tumble Stars (ages 3-5 years)	34

NEED A NEW JOB? EARN EXTRA \$\$ ON THE SIDE?

Here's Workshops That Can Help!

**BECOME A
NOTARY PUBLIC**
(page 6)



**AUTO WHOLESALING
FROM HOME**
(page 9)

**CHILD VISITATION
MONITOR**
(page 10)



HOW TO SELL ON **ebay
&
ADVANCED SELLING
ON **e**bay**
(page 10)

**INTERVIEWING SKILLS
THAT DELIVER**
(page 4)

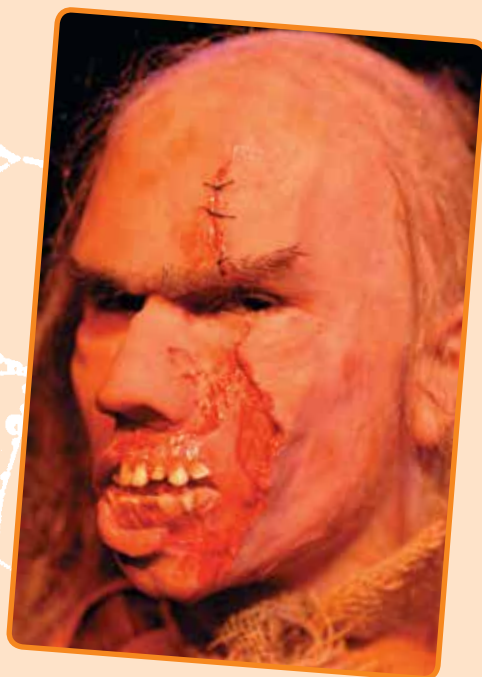


**Cerritos College District
Community Education**
11110 Alondra Blvd.
Norwalk, CA 90650

DATED MATERIAL

Non-Profit
Organization
U.S. POSTAGE
PAID
Cerritos College

Create Your Own Halloween Makeup For Yourself Or Your Friends/ Family!



MAKEUP FOR THE UNDEAD!

**ZOMBIES, GHOULS,
WOLFMEN, & SKELETONS**

**5 Sundays, Sept. 29-Oct. 27
10:30am-2:30pm**

(see page 12)



CerritosCommunityEd.com